



The Maverick Guide

Updated: August 2024

Dear Mavericks,

CMU is a Human Scale University where we are building a model of the world we want to create. This model is based on our values where love, dignity, courage, resilience, curiosity, humility and power are a part of everything we do. Our commitment to these principles allows us to offer you the opportunity for a better life through education as we teach you how to think, not what to believe.

The Maverick Guide is a comprehensive resource designed to support you throughout your time at CMU. Whether you are a first-time student or returning for another year, this guide will help you navigate life in the Mavily. Referring to this document will help you understand our expectations and policies, and will familiarize you with the resources and opportunities available to you.

This guide describes everything from our unwavering commitment to free speech and expression to expectations for how we treat one another. The Mav Guide also includes essential information about academic policies, campus services, student responsibilities, and more. It is a regularly updated to reflect what we must do in order to be a CMU Mavericks. I encourage you to familiarize yourself with its contents and keep it handy throughout the year.

As you explore the many facets of university life, remember that you are not alone, and the goal of this document is to help each of us do our part to create a sense of belonging. Our faculty, staff, and fellow students are here to support you every step of the way.

Thank you for choosing Colorado Mesa University. I am confident your time here will be filled with meaningful experiences, deep friendships, and remarkable experiences and achievements. Welcome to the Maverick family!

With warm regards,



John Marshall
President
Colorado Mesa University

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Frequently Called Phone Numbers

Advising/ IRIS	970-248-1177
Bookstore	970-248-1422
Campus Police/GJPD Non-Emergency.....	970-242-6707
Campus Safety Assistants (Safe Walk).....	970-260-2683
Career Services.....	970-248-1404
Educational Access Services (EAS)	970-248-1856
Financial Aid.....	970-248-1177
MAVcard Office	970-248-1059
Montrose Campus, CMU	970-249-7009
Office of Student Accounts.....	970-248-1177
Outdoor Program (OP)	970-248-1428
Parking Services	970-248-1921
Recreation Center	970-248-1592
Registrar’s Office.....	970-248-1555
Residence Life	970-248-1536
Student Conduct/Campus Safety.....	970-248-1336
Student Advocacy and Health.....	970-248-1754
Student Belonging and Inclusion	970-248-1008
Student Life	970-248-1111
Student Wellness Center	970-644-3740
Testing Center	970-248-1260
Tomlinson Library	970-248-1244
TRIO.....	970-248-1492
Tutorial Learning Center (TLC).....	970-248-1392
University Center Information Desk.....	970-248-1758
Vice President for Academic Affairs.....	970-248-1881
Vice President for Student Services.....	970-248-1366
CMU TECH, (Western Colorado Community College)	970-255-2600

Colorado Mesa University Services

IRIS: Advising & Integrated Resources for Information & Solutions – Lowell Heiny Hall First Floor
(970-248-1177, IRIS@coloradomesa.edu) or CMU Tech, Building B (970-248-2670),
WCCCStudentServices@coloradomesa.edu)

CMU uses the Appreciative Advising model to provide students holistic academic advising and financial counseling through Integrated Resources for Information and Solutions (IRIS). Students stay on top of their academic plan, financial success, and connect to the campus community through the IRIS Advisor. IRIS Advisors act as the academic advisor for first time freshmen and students with undeclared majors, Compass, and COSI Students. IRIS Advisors also assist students with completing the financial aid process, understanding their bill, setting up payment plans, and providing financial counseling regarding their financial status at the institution. IRIS is committed to assisting students in attaining their educational and financial goals. IRIS has a wide range of opportunities and services to focus on the individual needs of the students ranging from one-time drop-in services to longer, comprehensive services.

Appreciative Advising Services provided at IRIS include:

- **Academic Advising:** Get help with academic planning, course selection, major exploration, and more.
- **Registration:** Get help navigating the registration process and adding/dropping classes.
- **Financial Aid:** Get help completing a FAFSA, as well as understanding your educational costs, setting up a payment plan, and navigating ePay.
- **Student Accounts:** Get help finding and understanding your educational costs, setting up a payment plan, and navigating ePay (CMU's billing portal).
- **Financial Counseling:** Get help exploring financial planning and estimating costs for future semesters, as well as exploring financial resources and tools.
- **Policy Questions:** Get help understanding different academic and institutional policies, holds, forms, etc.
- **MAVzone Questions:** Get help navigating MAVzone and completing self-service activities like requesting transcripts, submitting forms, or updating your address.
- **Get Connected:** Not sure who to ask? IRIS Advisors can help find the answer or get students connected to the right resource. *Remember if you have questions, you can always ask IRIS!*

Appreciative advising and financial counseling appointments can be scheduled on our website at www.coloradomesa.edu/iris. CMU TECH students may schedule at [www.coloradomesa.edu/CMU Tech/student-services](http://www.coloradomesa.edu/CMU_Tech/student-services).

Alumni Association – 1450 North 12th Street (970-248-1525)

The Alumni Association exists to provide a two-way connection between alumni and Colorado Mesa University. The Association helps keep all students and alumni in touch with CMU friends and faculty. There are no membership dues. For more information, visit: <http://supportingcmu.com/alumni/benefits>. Find them online by searching Facebook, LinkedIn, or Twitter.

Bookstore- The Maverick Store – University Center (970-248-1422)

The CMU Bookstore is the one-stop, back-to-school headquarters. In addition to the textbooks and supplies required for classes, we carry a wide variety of school and art supplies, backpacks, bags, reference books, study aids, general books, greeting cards, along with convenience and snack items. We also have the largest selection of Colorado Mesa University clothing and gift items available anywhere. To help keep textbook costs as low as possible, we stock used books whenever we can, and offer a buyback service at the end of each semester. We

also offer rental and electronic versions of select textbooks in our store, as well as a full range of rental titles through our website. <http://www.coloradomesa.edu/bookstore/index.html>.

Campus Dining Services – University Center (970-248-1742)

Sodexo Campus Dining Services provides several great venues for all students and members of the community. With several locations across campus, there are plenty of options to keep everyone satisfied. The dining hall (“The Caf”), Chick fil A, Umai Bowls & Rolls, Flat Top Grill, Rowdy’s, and Starbucks are all conveniently located in the University Center. Other locations include, Take 5 (Houston Hall), Take 5 (Dominguez Hall), and Einstein Bagels, Qdoba, and What the Mav? in the Tomlinson library. CMU TECH is also home to The Scramble.

Our dining program has been designed with all students in mind. Flexibility, varied hours, and a choice of dining locations will enable students to find the perfect place at the perfect time. Please refer to our dining schedule on our website: www.coloradomesa.edu/dining. Need a special diet? Connect with Sodexo for a conversation about how they can help!

Campus Safety Assistants/ Safe Walk Program (970-260-2683)

Colorado Mesa University offers a Campus Safety Assistants program designed to provide safe travel around campus for all students, faculty, and staff. The service is available from 6:00 pm to 2:00 am daily and covers all the main campus and up to two blocks off campus.

Campus Safety– 1060 Orchard Avenue (970-242-6707)

<https://www.coloradomesa.edu/safety/index.html>

The Grand Junction Police Department (GJPD), by contractual agreement, is responsible for the public safety concerns of the Colorado Mesa University community and campus. The GJPD is a full service 24-hour a day law enforcement agency. Currently, five full-time officers are assigned to patrol the campus and the surrounding area between the months of August and May. The individual officer contacts are located under the Campus Safety section in MAVZone.

This office offers bike and personal belonging registration, as well as weapon storage for residential students. The officers assigned to the campus have a station located on the northside of campus at 1060 Orchard Avenue. More information is available from the office of Student Conduct and Campus Safety (970-248-1366).

Career Services – University Center (970-248-1404)

<https://www.coloradomesa.edu/career/help/index.html>

The Career Center assists students and alumni with accomplishing their career goals. Additionally, the Center helps employers in implementing recruitment strategies and supports Colorado Mesa faculty with career resources.

- Career planning
- Inventory assessments
- Resume and cover letter review
- Career assessments
- Career fairs
- Workshops (resume, cover letter, and interviewing skills)
- The Business Closet: Free business attire for students to have as they prepare for interviews

Child Care Center (Little Mavs) – 1704 N 8th Street (970-248-1318)

<https://www.coloradomesa.edu/little-mavs/index.html>

Childcare is available year-round for children of Colorado Mesa University students, faculty, and staff. Little Mavs serves infants up to five years of age. Summer, Friday, and school district non-contact day programs are available

for children in kindergarten up to 12 years old and are open to the community. For further information, visit the Little Mavericks website.

CMU TECH, formerly Western Colorado Community College (Bishop Campus) - 2508 Blichmann Ave. (970-255-2600)

<https://www.coloradomesa.edu/tech/student-services/index.html>

CMU Tech, a division of Colorado Mesa University, provides higher education instruction for more than 20 career and technical programs with certificates that can be completed in one year or less and 2-year associate of applied sciences degrees. CMU Tech also manages all concurrent enrollment for CMU and CMU Tech courses. CMU TECH's Bishop Campus is located in Grand Junction, ½ mile north of Patterson Road on 25 Road just east of Mesa Mall. CMU TECH is approximately 3 miles from the main Colorado Mesa University campus. CMU TECH offices are open from 8:00 a.m. to 5:00 p.m.

Educational Access Services (EAS) – Houston Hall (970-248-1856)

<https://www.coloradomesa.edu/educational-access/index.html>

Support services for students with documented disabilities are available through Educational Access Services (EAS), a division of Academic Services. Students will meet with EAS and through an interactive discussion, reasonable accommodations will be determined. Accommodations can include, but are not limited to, testing accommodations, ASL interpreters, and textbooks in alternate formats. Students must initiate a request for accommodations by contacting the EAS office or visit the EAS website and complete a New Student Application. In cooperation with EAS, students must advocate, and request faculty be notified of their accommodations each term.

Emergency Notification System

<https://www.coloradomesa.edu/safety/emergency-notification.html>

Colorado Mesa University has contracted with an emergency notification provider to send alert text messages to cellular phones and distribute email messages in the event of an emergency. Students, faculty, and staff are auto enrolled in the emergency notification system, as it is the primary way the University will attempt to alert the campus community to an emergency event. To opt out, visit your MAVzone; my account; personal; CMU Emergency Warning System Contact Information. Students and families may opt in to the community emergency alert system by going to the Grand Junction City website: gjcity.org/439/Emergency-Alerts.

The contact information provided for the notification system will not be sold or released to any other party. The University intends only to use the provided contact information to alert the campus community of emergency situations or an event that directly poses a life-safety risk to the campus community. In addition, the emergency notification system will be tested once per term, not to exceed three (3) times per calendar year.

Colorado Mesa University does not warrant the successful delivery of each message to each individual recipient. The service depends on the individual cellular and mobile phone carriers to deliver Simple Messaging System or SMS/text messaging to each recipient. There may be a charge by cell phone providers to receive text messages. To receive alerts directly from Grand Junction law enforcement, register at:

https://cmussb.coloradomesa.edu/ssomanager/saml/login?relayState=/c/auth/SSB?pkg=codered.P_DispForm?called_from=mavzone

Alert Channels

In the case of an emergency, students, faculty, and staff will be notified through one or more of the following channels:

- Text Message
- University Social Media outlets (e.g., Twitter, Instagram, Facebook)
- Colorado Mesa University email
- MAVzone

Financial Aid – Lowell Heiny Hall (970-248-1177, IRIS@coloradomesa.edu)

<https://www.coloradomesa.edu/financial-aid/index.html>

IRIS provides holistic Appreciative Advising and financial counseling in one location, and it is your first stop for financial questions. IRIS Advisors assist with:

- Submitting your FAFSA
- Understanding your award offer and types of financial aid
- Completing financial aid requirements or tasks
- Accepting your financial aid award
- Understanding your educational expenses and financial planning for future semesters

Hamilton Recreation Center (970-248-1592)

<https://www.coloradomesa.edu/rec-center/index.html>

The staff at Hamilton Rec Center design a variety of programs and services that will contribute to the overall health and well-being of Colorado Mesa University students.

The mission is to educate and assist participants in the responsible use of leisure time by providing an exciting atmosphere that fosters the development of lifelong patterns of recreational activity. Opportunities are available for participation regardless of age, sex, race, or motor ability. To do so, Hamilton Rec Center develops and maintains state of the art recreational facilities and resources designed to provide appropriate environments for our participants. This mission is realized through the following programs offered to the college community.

Open Recreation Program - Provides access to over 232,265 sq. feet of recreational facilities, sports equipment, group exercise classes, intramurals, and plenty of other activities for convenient, informal participation.

Fitness/Wellness Program - Offers structured and non-structured opportunities for improving and maintaining physical fitness; including physical assessment, GroupX exercise classes, personal training, massage therapy, nutrition counseling, and student recreation engagement activities.

Foster Field House – Offers 1 Mondo flooring and 4 wood courts. Drop down basketball goals on all 5 courts, with 4 drop down volleyball nets for the wood courts. High School basketball court lines with a collegiate 3-point line on all wood courts. Volleyball lines are measured to Collegiate lengths. On the west side of the building there will be Academic classroom and lab area for our Athletic Training and Kinesiology Department. Within that side will have some additional office space.

Intramural Programs – The Rec Center provides these programs on a regular basis. There will be communication and tabling at the start of each sport season. Sign up as an individual or as a team. Get involved!

A MAVcard is required to access Hamilton Recreation Center or scan in using barcode scan option after downloading the CMU Rec App.

Health Services - Student Wellness Center - 1060 Orchard Avenue, Suite N (970-644-3740)

<https://www.coloradomesa.edu/student-services/wellness/index.html>

The Student Wellness Center, located at 1060 Orchard Avenue, Suite N, is open during the fall and spring semesters when school is in session. The physician, health care practitioners and counselors have varied hours, but services are available Monday – Saturday, 8am-8pm and Sundays, 12pm-4pm. Appointments are recommended; call 970- 644-3740. This number can also be called after hours for 24/7 emergency coverage.

Medical Services

<https://www.coloradomesa.edu/wellness/medical-services.html>

All registered Colorado Mesa University students who have paid their student fees may access health services at the Student Wellness Center. All students accessing health services will be required to pay a \$15.00 co-pay at time of service. Additional fees may be charged for special services, e.g., simple medical procedures, blood work, laboratory tests, etc. It is not required that students have health insurance to be seen at the Colorado Mesa University Student Wellness Center; however, students are strongly encouraged to acquire health care coverage.

Behavioral Health Services

<https://www.coloradomesa.edu/wellness/behavioral-health-services.html>

Counseling services are available to all students paying student fees. A \$10.00 co-pay is required with the remainder of the session billed to insurance. All sessions are confidential and students dealing with personal problems affecting their academic life are encouraged to speak with a professional counselor. Referrals can be made through the Office of the Vice President for Student Services (Lowell Heiny Hall 4th Floor; phone (970-248-1366) or students may contact the Student Wellness Center directly to set up an appointment at 970-644-3740 ext. #4. If there are special circumstances, waivers for the co-pay may be available through Student Services. Call 970-248-1366 to see if you qualify. Appointments are highly recommended as crisis walk-in sessions are not available.

Information Desk – University Center (970-248-1758)

<https://www.coloradomesa.edu/university-center/information-desk.html>

The Information Desk, located on the first floor of the University Center, is a quick stop to find out information regarding the campus. The Information Desk can assist with copies, scanning, campus wide ticketed events, Grand Valley Transit bus passes, daily parking passes and more.

International Student Admissions & Programs Office – Rotary Hall (970-248-1802)

<https://www.coloradomesa.edu/admissions/requirements/international/index.html>

The International Student Admissions and Programs Office oversees international student recruitment, international student services and immigration/visa advising, international initiatives and development, and study abroad.

MAVcard Office (University ID) – University Center (970-248-1059)

The MAVcard is a student's official CMU campus ID and is key to many resources on and off campus. To obtain your MAVcard go to MAVzone, click on the MyPhoto App and submit your photo ID and government issued ID. Follow the prompts on the MAVcard E-form to complete the process, then stop by the MAVcard Office to pick up your MAVcard ID. Meal plans, MAVmoney deposits (food related expenses) and/or FLEXmoney deposits (GoPrint) can all be purchased online or at the office.

A MAVcard provides the following resources:

- Access into student's Residence Hall
- Access into Academic Buildings (after hours)
- Access into the Hamilton Recreation Center
- Access into the Dining Hall
- Admission into Athletic Events (excluding Postseason Play)
- Library Book Check-Outs and Online Library Resources
- Access into Student Life events and activities

MAVcards can be used for dining at all of our on-campus and off-campus establishments that accept MAVmoney. Currently, the list includes:

- On Campus MAVmoney Locations
 - The Caf (Dining Hall)

- Chick-fil-A (UC)
- Umai Bowls & Rolls (UC)
- Flat Top Grill (UC)
- Rowdy's (UC)
- Einstein Bagels (Tomlinson Library)
- Juice Junction (Hamilton Rec Center)
- What the Mav? (Tomlinson Library)
- The Point (UC)
- Take 5 (Houston Hall)
- Take 5 (Dominguez Hall)
- Starbucks (UC)
- Qdoba (Tomlinson Library)
- The Scramble (CMU TECH)
- Concession Stand in Brownson Arena
- Coco Cola vending machines on campus
- Snack vending machines around campus
- Off Campus MAVmoney Locations
 - Bravo Pizza (Lucero Hall)
 - Domino's Pizza North Ave. (Carryout Only)
 - Sugar and Ice Co. (Lucero Hall)
 - Jimmy John's (12th Street)
 - Betty's Gourmet Coffee (Hotel Maverick)

For an updated listing of all our on-campus and off-campus establishments that accept MAVmoney, please stop by (or call) the MAVcard Office or visit www.coloradomesa.edu/MAVcard/plans.

Sharing of MAVcards is a violation of student conduct and will result in consequences. This is a personal ID and should be treated as such. Misuse of meal plan, ie. giving card to a friend to use meal plan will result in a fine.

Arcadia – University Center (970-248-1001)

The Game Room, located on the first floor of the University Center, offers students a comfortable atmosphere to relax, unwind and have fun. Within the Game Room are billiard tables, games and an arcade like atmosphere. There is room for quiet conversations, fun food and a great place to meet new people.

Arcadia is a pub ran by Sodexo that allows students, faculty, staff, alumni, and the general public to enjoy a relaxed atmosphere for a drink and food.

Montrose Campus, Colorado Mesa University (970-249-7009)

<https://www.coloradomesa.edu/montrose/index.html>

As a regional education provider, CMU and CMU Tech provides educational access to four of its fourteen counties (i.e. Montrose, Delta, Ouray and San Miguel) through its Montrose Campus, located sixty miles southeast of Grand Junction. With classes offered during the daytime and evening, the Montrose Campus provides students with flexible opportunities to complete a variety of programs including certificate, associate, and bachelor degree completion tracks, general education and selected upper-division courses. The Western Colorado Law Enforcement Academy (WCLEA) is housed there. In addition, nursing programs enrich the opportunities at the Montrose campus. Housing options are available at the Montrose campus Contact Residence Life for more details. The Montrose Campus also provides a variety of student services, which can be found on page 71.

The Outdoor Program (OP) – (970-248-1428)

<https://www.coloradomesa.edu/outdoor-program/index.html>

This Outdoor Program (OP) is CMU's headquarters for outdoor adventure and education. The OP organizes day and weekend trips for students along with classes including whitewater rafting, rock climbing, skiing, and so much more. Students, staff, and faculty can rent mountain bikes, canoes, kayaks, cross-country skis, backpacks, and other gear. Checkout gear online or stop by to sign up for trips!

Parking Services – University Center (970-248-1921)

<https://parking.coloradomesa.edu/>

Students and University faculty/staff members who wish to park on campus may purchase parking permits for designated areas. A parking permit does not guarantee a parking space but allows on-campus parking when such space is available. Parking permits must be purchased online through MAVzone. There is no permit to pick up or display. Once the vehicle(s) is registered and the fee has been paid, the license plate serves as the permit. Make sure license plate numbers are accurate and updated with Parking Services.

Daily parking permits are also available in specific lots. See the parking map on our website for details.

Registrar's Office – Lowell Heiny Hall (970-248-1555)

<https://www.coloradomesa.edu/registrar/index.html>

The Registrar's Office keeps the records of the university and facilitates many university processes like course scheduling, classroom scheduling, and especially registration. The Registrar's Office supports students, faculty, staff, and alumni with academic and administrative services including:

- Academic calendar, class and room scheduling
- College Opportunity Fund (COF)
- Curriculum and University Catalog
- Degree Works
- Enrollment and degree verifications
- Enrollment and academic suspension appeals
- Graduation processing and diplomas
- MMR immunization processing
- Name changes, address updates, release of information
- Record management and privacy – FERPA
- Registration, exceptions, holds
- Returning student and Transfer to Baccalaureate applications
- Transcript requests
- Transfer credit evaluations, Prior Learning Credit, Credit by Exam

Residence Life (970-248-1536)

<https://www.coloradomesa.edu/residence-life/index.html>

At Colorado Mesa University, the learning experience goes well beyond the classroom. Our on-campus living options offer students a multitude of opportunities for academic and personal growth in a safe and welcoming community. Residence Life is responsible for the on-campus living experience for more than 2880 students. In addition to providing educational events and activities, Residence Life helps to create safe, positive communities; offers leadership opportunities; and manages student behavioral concerns. There is a two-year live on campus commitment. To find out more, visit our website. Students must be enrolled in a minimum of 9 credit hours per semester to be eligible for on-campus housing. Due to housing constraints and capacity limits, students are

allowed to reside on campus for a maximum of 8 semesters. Appeals may be written to the Director of Residence Life @reslife@coloradomesa.edu.

Student Belonging and Inclusion (970-248-1008)

<https://www.coloradomesa.edu/diversity-inclusion/index.html>

Student Belonging and Inclusion works to support the diverse student body of Colorado Mesa University. The office provides for students and faculty the experience of interacting and learning together to respect a broad range of people from diverse backgrounds. This offers an arena for students to have a greater appreciation and understanding of cultural diversity and be prepared to take on leadership roles in society. Student Belonging and Inclusion is designed to support the broad range of students from diverse backgrounds at Colorado Mesa University. The office provides for students, faculty/staff the experience of interacting and learning together to cultivate growth mindsets and interpersonal relationships that foster student sense of belonging. This offers an arena for students to celebrate and honor our differences, strengthen community partnerships, and explore cross-cultural engagement.

Student Life and the Cultural Inclusion Council– University Center (970-248-1111)

<https://www.coloradomesa.edu/student-life/index.html>

Located on the 2nd floor of the University Center, Student Life is the home of student clubs and organizations at Colorado Mesa University, including our CIC (Cultural Inclusion Council). Getting involved in clubs and organizations allows students to meet new people and enjoy their years here to the fullest. Colorado Mesa University has several opportunities for students to get involved including Associated Student Government, Club Advisory Board, Cultural Inclusion Council, Programming Activities Council, and many more. See page 78, University Life, for additional examples.

Study Abroad – Rotary Hall (970-248-1802)

<https://www.coloradomesa.edu/study-abroad/index.html>

Study Abroad is housed in the International Student Admissions and Programs Office. CMU offers a wide range of programs, which vary in disciplines, destinations, costs, duration, and more. Students considering a study abroad experience should review the information found on CMU's website, attend an information session, and contact the International Programs Office for questions and advising.

The Testing Center – Houston Hall (970-248-1260)

<https://www.coloradomesa.edu/testing/index.html>

The Testing Center provides testing services to CMU students, alumni, and members of the Western Colorado community. A variety of testing services are offered, including:

- Assessment of academic skills in college level courses (ACCUPLACER)
- Credit by examination programs (CLEP)
- Major Field Tests (MFT)
- General Education Degree (GED)
- Examinations required for admission to graduate /professional schools
- Proficiency, licenses, and certifications (e.g, nursing and teaching)
- Correspondence proctored examinations

Tomlinson Library (970-248-1860)

<https://www.coloradomesa.edu/library/index.html>

The Tomlinson Library has a wide array of materials and services for Colorado Mesa students to include: more than 300,000 books, journals, CDs, DVDs, electronic books and downloadable audio and video; online access to electronic books, nearly 90 article databases, and some course reserves; and excellent staff who

are available for personalized research assistance. The Tomlinson Library also offers plenty of quiet study space, two computer labs, and has wireless internet access for convenience.

TRIO SSS, Regular and STEM – Lowell Heiny Hall (970-248-1492)

<https://www.coloradomesa.edu/trio/index.html>

TRIO SSS, Regular and STEM, assists participants in achieving their academic, personal, and career goals. TRIO acts as a home base while supporting students through the various aspects of being a student and life. The purpose of the program is to guide and assist participants in obtaining their degree. The program supports enrolled students in a variety of areas including individualized tutoring, academic advising, mentoring/counseling, financial aid advising, peer coaching, personal financial literacy and career development. Student must apply to be in the program. To be eligible to apply, students must plan on finishing a four-year degree and be a first-generation college student and/or meet income qualifications and/or have a documented disability. TRIO is sponsored by the U.S. Department of Education and CMU.

Tutorial Learning Center (TLC) – Houston Hall (970-248-1392)

<https://www.coloradomesa.edu/tutoring/index.html>

The Tutorial Learning Center is committed to helping students achieve their academic goals by providing FREE, walk-in peer tutoring services in a variety of subject areas. The primary goals of the TLC are to help students become more independent with their learning and to create opportunities for student success. TLC accomplishes these goals by:

- Offering study tips and giving feedback on student assignments
- Reviewing concepts, types of problems, and rules
- Helping students follow an instructor's directions and use their textbooks, syllabi, and materials more effectively
- Introducing students to many self-help and campus resources available to them
 - CMU TECH/Bishop Campus Services: 970-255-2808
 - Montrose Campus Services: 970-249-7009

University Center (970-248-1758)

<https://www.coloradomesa.edu/university-center/index.html>

The University Center serves as a gathering place for students, staff, faculty and the Grand Junction community. The University Center houses:

- University Center Information Desk
- Game Room and The Point
- The Maverick Store (Bookstore)
- Career Services
- Parking Services
- Retail Food Service Outlets: Starbucks, Chick-fil-a, Umai Bowls & Rolls, Flat Top Grill & Rowdy's
- The Caf (Dining Hall)
- Sodexo Catering Service
- University Center Administrative Suites
- The MAVcard Office
- Office of Student Life
- Student Organization offices including Associated Student Government, Cultural Inclusion Council, Programming Activities Council, KMSA radio station, The Criterion newspaper, and much more.
- Meyer Ballroom and Meeting Room Spaces
- Fireside Lounge

For up-to-date hours of operations, to include information about holidays, breaks and summer information, please visit: www.coloradomesa.edu/Universitycenter.

Veterans' Services, Registrar – Houston Hall (970-248-1739)

<https://www.coloradomesa.edu/veterans/index.html>

Colorado Mesa University's School Certifying Official (SCO) will guide students through applying for benefits and submits students credit hours to be certified by the VA. Once the certification is submitted by the school, the VA regional office will determine eligibility and the amount the student/school will receive regarding their benefits and disperse the funds accordingly.

Vice President for Student Services – Lowell Heiny Hall (970-248-1366)

This Office of the Vice President for Student Services manages the broad range of services and activities that students may encounter during their time as students. This office is dedicated to aiding in the success of all students attending Colorado Mesa University. Students should contact Student Services to seek assistance with issues that are interfering with the successful completion of their academic goals at Colorado Mesa University. If a student must miss class for an emergency, or due to illness, students can submit a [Student Services Absence Notification Form](#) which will send an email notification to instructors from the Student Services Office.

The email sent on behalf of the student is a courtesy notification to notify instructors of absences: the notice does not excuse the student from their class, unless stated in the class syllabus. Students are still responsible for connecting with each of their instructors regarding the course expectations as outlined in the course syllabus, specifically regarding absences and make up work. Documentation regarding absences will be kept on file for one year. With questions, please feel free to contact the Office of the Vice President for Student Services at StudentServices@coloradomesa.edu.

Academic Policies

Statement of Principle

The faculty, administration, and students of Colorado Mesa University support the principle that all individuals associated with the academic community have a responsibility for establishing, maintaining, and fostering an understanding and appreciation for academic integrity.

Student Responsibility and Expectations

Colorado Mesa University is a community of scholars sharing similar academic values and expectations. The primary academic responsibility of the University is to seek and state the truth as it is understood. To this end, faculty will present course content in a balanced manner that honors different viewpoints, exercises self-discipline and judgment in using, extending and transmitting knowledge, and practices intellectual honesty.

A value fundamental to the principle of independent learning is the requirement of honesty and integrity in the performance of academic work, both inside and outside the classroom. By participating in academic dishonesty, a student may be subject to sanctions and may forfeit the opportunity to continue as a student. Each student accepts the responsibility of maintaining honor in all aspects of academic study and the support of this principle as it applies to others.

All students accept the following statements as a part of their obligation to the Colorado Mesa University academic community:

1. Never intentionally represent the works or ideas of others as one's own without proper acknowledgment. Examples include a submission of purchased research papers as one's own work, paraphrasing and/or quoting material without properly documenting the source be it from a hard document or internet web page;
2. Never use unauthorized material, falsified, altered, or fabricated information in an academic assignment or campus related activity; never provide false information to a University official staff or faculty member;
3. Never take someone else's ideas during a discussion or from a lecture without citing the individual and the circumstances of the lecture or discussion;
4. Never infringe upon the rights of other students by removing material from the library without authorization, defacing or destroying library materials, or similarly abusing library privileges. Such acts are considered to be academic dishonesty and will be treated as such;
5. Never give or receive assistance on an examination, quiz, term paper, or project unless specifically authorized by the instructor to do so;
6. Never forge an academic document;
7. Never misrepresent one's identity or allow others to represent oneself when communicating electronically (e.g., email messages; distance-based classes), through mail, or over the phone concerning any academic-related activities including homework, examinations, papers, etc.;
8. Never submit in whole or substantial portions of either written or oral academic work which has previously earned credit, when submission is made without instructor authorization;
9. Always respect the rights of other students in the area of computer usage. Specifically, every student has a right to privacy and a fair share of resources. Any abuse of these rights or unauthorized access to another student's computer program is considered academic dishonesty;

10. Always take appropriate action, as dictated by personal honor, upon becoming aware of a violation of academic integrity. This includes reporting the violation to the faculty member, the department head, or the Office of Academic Affairs;
11. Never misrepresent oneself, one's behaviors, one's situation, or one's work in order to gain unfair advantage in an academic setting/situation/exercise.

Definition of Academic Dishonesty

The protection of academic integrity requires clear and consistent standards and definitions, as well as confrontation and sanctions when individuals intentionally violate those standards. The most important of the definitions is that of academic dishonesty.

Academic dishonesty undermines the educational experience, lowers morale by engendering a skeptical attitude about the quality of education, and negatively affects the relationship between students and faculty. Academic dishonesty is the intentional act of fraud in an academic environment/situation/exercise.

Academic dishonesty includes, **but is not limited to:**

1. Forgery/fabrication/falsification/plagiarism of academic documents
2. Intentionally impeding or damaging the academic work of others
3. Assisting others in acts of academic dishonesty
4. Cheating in the classroom
5. Unauthorized attendance
6. Multiple submissions of the same material to two or more different classes, or to the same class taken at a different time, without the permission of all instructors involved
7. Unauthorized collaboration
8. Lying/misrepresentation/omission of information to obtain an unfair advantage in an academic environment/situation/exercise
9. Unauthorized use of materials or equipment to complete an academic requirement

As mentioned above, instances of academic dishonesty are **not limited** to the list of examples given above. Acts or omissions that violate honesty and integrity when it comes to academic work can fall under the umbrella of academic dishonesty as well.

Sanctions for Academic Dishonesty

Students who have been sanctioned as a result of academic dishonesty should understand that they have violated the Colorado Mesa University Code of Conduct and are subject to appropriate disciplinary actions under that Code which may include suspension from Colorado Mesa University.

When acts of academic dishonesty occur, members of the academic community must understand and investigate to determine the facts and, if there has been academic dishonesty, decide on the degree of dishonesty and the sanction(s) that should be imposed.

Faculty members have the authority to impose sanctions for academic dishonesty and have the leeway to handle such incidents as they see fit; they are not required to involve parties other than the offender(s). The penalties that lie within a professor's prerogative include giving a reduced grade or giving a failing grade for the

assignment/compromised exam or issuing a failing grade for the course. Penalties or sanctions in programs may exceed those specified for the institution as a whole.

Incidents of academic dishonesty entailing a punitive action that is either uncontested by the student, or contested unsuccessfully, should be recorded and submitted through the Academic Department Head to the Office of Academic Affairs using the Academic Dishonesty Report Form (the list of Academic Department Heads can be found here: <https://www.coloradomesa.edu/academics/department-heads.html>). The Office will keep these reports on file. The sole purpose of the file is to determine whether a student, reported for academic dishonesty, has committed comparable infractions in another class or classes during their academic career. Multiple offenses may result in further disciplinary action, up to and including suspension. A student's record in the file will be expunged once they have graduated or a period of five years has passed since the reported incident. Students have the right to appeal decisions against them. If the matter was handled between student and professor alone, the student can direct an appeal to the Academic Department Head. If the matter was handled by an Academic Dishonesty Committee, the appeal is directed to the Vice President for Academic Affairs.

Students who observe or believe that there is academic dishonesty in a course may file a written complaint with the faculty member for that course. In instances when this is not possible or the faculty response does not resolve actions that are deemed to involve academic dishonesty, the written complaint should be then filed with the faculty member's Academic Department Head.

In instances when actions that involve academic dishonesty cannot be resolved within the appropriate department, the written complaint should be directed to the Academic Dishonesty Committee. The point of contact for that complaint is the Assistant Vice President for Student Success.

Appeal Procedure for Sanctions for Academic Dishonesty

Students have the right to appeal sanctions for academic dishonesty made against them. Students who engage in the appeals process should direct communication to the appropriate level of appeal as outlined below. Students are not allowed to continue to negotiate with the lower level of appeals as those options have been exhausted.

Step 1 – Instructor Level: Meet with the Instructor

It is always best to try to resolve the dispute at the lowest possible level. The student is encouraged to discuss the incident with the course instructor to reach a resolution (For example, it is possible that the situation was misunderstood, in which case the instructor can rectify the error). If the issue is not one of misunderstanding, then the student must direct their appeal in writing to the instructor/faculty member who imposed the sanction. The student has two (2) weeks, from the date the sanction was imposed, to submit a formal written appeal to the instructor. Once the instructor has received the written appeal from the student the instructor must respond in writing to the student, within one week, as to their final decision.

The written appeal must include:

1. A description of the incident;
2. A description of what occurred during the informal resolution process;
3. Any relevant documents the student would like to be reviewed as part of the appeal process.

Step 2 – Academic Department Head (or designee) Level: Meet with the Academic Department Head (or designee)

If the student is dissatisfied with the instructor's written response, the student may appeal in writing to the Academic Department Head within one week of receiving the instructor's response. If the student is initially unwilling to approach the instructor, the student may appeal the sanction directly to the Academic Department Head in writing, within two weeks of the date the sanction was imposed by the instructor. The Academic Department Head will serve as a mediator between the instructor and the student to resolve the dispute, conduct an investigation and make a recommendation based upon mediation. The Academic Department Head

will respond to the student in writing, in a timely manner, regarding the outcome of the investigation and any determination made.

Step 3 – Academic Dishonesty Committee: Meet with the Academic Dishonesty Committee

When the decision regarding the appeal is not resolved to the satisfaction of either the student or the instructor, at the department head level, either the student or the instructor may appeal in writing to the Academic Dishonesty Committee (ADC). The committee's purpose is to protect the rights of both the student and instructor when such situations arise. The point of contact for that complaint is the Assistant Vice President for Student Success.

To conduct an appeal to the ADC, the student or instructor must submit their case in writing to the Assistant Vice President for Student Success who serves as chair of the ADC, within six (6) weeks of the initial sanction. The ADC will consist of the chair and three members of the University's faculty. In addition, a request will be made for a student representative to be appointed by the Associated Student Government (ASG). No later than two additional calendar weeks from the filing of the appeal, a hearing will be convened that includes the student, the instructor, and the authority to whom the appeal was subsequently directed. All materials reviewed by the ADC are protected, where appropriate, by Family Educational Rights and Privacy Act (FERPA) regulations.

When cases occur during summer or the January Term, the ADC will consist of three faculty members at-large. The committee can rule as to the gravity of the incident and the corresponding degree of sanction. Penalties up to and including expulsion or suspension of the student from the University may be imposed.

A decision will be issued, in writing to the student, instructor, and Academic Department Head no later than one calendar week from the date of the final or concluding hearing/meeting of the ADC. Note: This timeline may be subject to change should the procedure, or a portion thereof, include school breaks or times during which the University is responding to a large-scale threat such as a public health issue. That said, the intent of the University is always to reach a decision in as timely a manner as possible.

Step 4 – The Vice President for Academic Affairs (VPAA) Level

In instances when the ADC issues a ruling or additional sanction, that the student or instructor wishes to further appeal, the request should be directed in writing, to the Vice President for Academic Affairs. The student or instructor, who wishes to have an appeal considered by the VPAA must submit an appeal within one calendar week following the decision of the ADC. There is no appeal process beyond the level of the Vice President for Academic Affairs. The determination of the VPAA is final.

Grade Appeal Procedure

CMU accepts as academic principle that the grade assigned by an instructor is inviolable and not generally available for appeal. A grade may not be changed based on the reevaluation of the student's work and/or accepting additional work after the grade is assigned and posted by the Registrar. However, if a student feels that s/he has been unfairly graded, the student may appeal. This grade appeal procedure does not cover appeals for W (withdraw) designations based on medical, emergency or hardship situations. Appeals for W are conducted through the office of the Registrar.

Lower grades or grade reductions, based on sanctions for academic dishonesty do not fall under this procedure. Please refer to the appeal section under, "Appeal Procedure for Sanctions for Academic Dishonesty" above.

The student must demonstrate in writing that the grade was unfair based upon one or more of the following conditions. The burden of proof to support a grade appeal rests upon the student.

1. The grading decision was based on something other than course performance, (unless the grade was a

result of penalty for academic dishonesty).

2. The grading decision was based on standards that were unreasonably different from those applied to other students in the same section of that course.
3. The grading decision was based on standards that differed substantially and unreasonably from those previously articulated by the instructor.

Step 1 – Instructor Level: Meet with the Instructor

It is always best to try to resolve the dispute at the lowest possible level. The student is encouraged to talk about the grade with the course instructor. For example, it is possible that the grade was assigned based on a computational miscalculation, in which case the instructor can rectify the error. Correcting such mistakes is not considered a grade change under this policy.

If the grade issue is not resolved by speaking with the instructor, the student must direct their appeal in writing to the faculty member who assigned the grade. The student has six (6) weeks, following the recording of grades by the Registrar, in which to file a written appeal to the instructor. If the student is unwilling to approach or notify the instructor in writing, then a written appeal must be forwarded to the Academic Department Head within this 6-week time period (see Step 2). A dated copy of the appeal should also be delivered to the Assistant Vice President of Student Success.

Following the submission of the written appeal to the instructor, the instructor must respond in writing to the student regarding their decision.

The written appeal must include:

1. A statement addressing how the appeal meets one or more of the three criteria necessary for a formal grade appeal;
2. A description of what occurred during the informal resolution process;
3. Copies of all graded materials from the course that are in the student's possession;
4. Any relevant documents the student would like to be reviewed as part of the appeal process;
5. A copy of the course syllabus.

Step 2 – Academic Department Head (or designee) Level: Meet with the Department Head (or designee)

If the student is dissatisfied with the instructor's response, the student has two (2) weeks to file an appeal with the Academic Department Head. If the student is unwilling to approach the instructor, the student may appeal the grade to the Academic Department Head in writing, within six (6) weeks of the initial posting of the grade by the Registrar. The Academic Department Head will serve as a mediator between the instructor and the student to resolve the dispute. The Academic Department Head will conduct an investigation and make a recommendation based upon mediation in a timely manner.

Step 3 – Academic Grade Appeal Committee: Meet with the Academic Grade Appeal Committee

When the decision regarding the grade appeal is not resolved to the satisfaction of either the student or the instructor, at the level of the Academic Department Head, either the student or the instructor may appeal in writing to the Academic Grade Appeal Committee (AGAC). The committee's purpose is to protect the rights of both the student and instructor when such situations arise. The point of contact for that complaint is the Assistant Vice President for Student Success.

To conduct an appeal to the AGAC, the student or instructor must submit their case in writing to the Assistant Vice President for Student Success who serves as chair of the AGAC, within two weeks following the decision at the Academic Department Head level. The AGAC will consist of the chair, three members of the University's faculty, plus the University's Registrar. No later than two additional calendar weeks from the filing of the grade appeal a hearing, or set of hearings, will be convened that includes the student, the instructor, and the authority to whom the appeal was directed. All materials reviewed by the AGAC are educational records protected by the Family Educational Rights and Privacy Act (FERPA) regulations.

A decision will be issued no later than one calendar week from the date of the final hearing/meeting. The timeline may be subject to change should the procedure, or a portion thereof, include school breaks or times during which the University is responding to a large-scale threat such as a public health issue. That said, the intent of the University is always to reach a decision in as timely a manner as possible.

Step 4 – The Vice President for Academic Affairs (VPAA) Level

In instances when the AGAC issues a ruling that is being appealed, the appeal should be directed to the Vice President for Academic Affairs. The student who wishes to have an appeal considered by the VPAA must submit an appeal within one calendar week following the adverse decision of the AGAC. There is no appeal process beyond the level of the Vice President for Academic Affairs. The determination of the VPAA is final.

Removal from an Academic Program

Students who are accepted into baccalaureate, associates, certificate, technical, professional, and/or graduate programs above general university admissions are required to follow the programs policies and procedures to ensure professional development, compliance within professional guidelines, and skill development.

Programs at CMU have the authority to impose sanctions and have the leeway to handle such incidents as they deem appropriate; they are not required to involve parties other than the offender(s). The removal from an academic program is not taken lightly and will include a review of the program violation, accreditation standards, specialized accreditation (if it applies) expectations, professional code within the discipline (if it applies), and any other policies and procedures utilized within the program to ensure a fair review of the concerns and disciplinary action.

Students who are accepted into Academic programs have the right to an appeals process if they are removed from a program. The appeals process will defer to the program policies and procedures first, follow all accreditation requirements and expectations, and review professional codes of conduct as part of this appeals process.

Students who have been removed from an academic program as a result of a violation including but not limited to academic dishonesty, accreditation violation, policy and procedure violation, or conduct violation should understand that they have also violated the Colorado Mesa University Code of Conduct and are subject to appropriate disciplinary actions under that Code, which may include program removal and suspension from Colorado Mesa University.

Appeal Procedure for Removal from an Academic Program

Students have the right to appeal sanctions for being removed from a program.

Step 1 – Program Level: Meet with the Program Director, Coordinator, Program Lead, or Identified designee

It is always best to try to resolve the dispute at the lowest possible level. The student is encouraged to discuss the incident(s) that led to the discourse with the course instructor and program removal to reach a resolution (For example, it is possible that the situation was misunderstood, there are extenuating circumstances that impact this outcome, etc.). If the issue is not one of misunderstanding, then the student must direct their appeal

in writing to the program director or program lead that supported the removal from the program. The student has two (2) weeks from the date the sanction was imposed to submit a formal written appeal to the program director. Once the program director has received the written appeal from the student, the program director must respond in writing to the student within one week as to their final decision.

The written appeal must include:

1. A description of the incident(s) that led to the program removal;
2. A description of what occurred during the informal resolution process;
3. A description of what occurred during the formal removal from the program process;
4. Any relevant documents the student would like to be reviewed as part of the appeal process.

Step 2 – Department Head (or designee) Level: Meet with the Department Head (or designee)

If the student is dissatisfied with the program director's written response, the student can appeal in writing to the Academic Department Head within one week of receiving the program's response. If the student is initially unwilling to approach the program director or program lead, the student may appeal the sanction directly to the Academic Department Head in writing, within two weeks of the date the sanction was imposed. The Academic Department Head will serve as a mediator between the program and the student to resolve the dispute. The Academic Department Head will conduct an investigation and make a recommendation based upon mediation. The department head will respond to the student in writing, in a timely manner, regarding the outcome of the investigation and any determination made.

Step 3 – Program Appeals Committee: Meet with the Program Appeal Committee

When the decision regarding the appeal is not resolved to the satisfaction of either the student or the program at the department head level, either the student or the program may appeal in writing to the Program Appeals Committee (PAC). The committee's purpose is to protect the rights of both the student, instructor, program, department head, and community when such situations arise. The point of contact for that complaint is the Assistant Vice President for Student Success in Academic Affairs.

To conduct an appeal to the PAC, the student and/or instructor and department head must submit their case in writing to the Assistant Vice President for Student Success, who serves as chair of the PAC, within six (6) weeks of the initial sanction. The PAC will consist of the chair and three members of the University's faculty. No later than two additional calendar weeks from the filing of the appeal, a hearing will be convened that includes the student, instructor(s), Academic Department Head, and the authority to whom the appeal was subsequently directed. All materials reviewed by the PAC are protected, where appropriate, by Family Educational Rights and Privacy Act (FERPA) regulations.

When cases occur during summer or the January Term, the PAC will consist of three faculty members at-large. The committee can rule as to the gravity of the incident and the corresponding degree of sanction. Penalties up to and including expulsion or suspension of the student from the University may be imposed.

A decision will be issued in writing to the student, instructor, and department head, and Vice President for Academic Affairs no later than one calendar week from the date of the final or concluding hearing/meeting of the PAC. Note: The above timeline may be subject to change should the procedure, or a portion thereof, include school breaks or times during which the University is responding to a large-scale threat such as a public health issue. That said, the intent of the University is always to reach a decision in as timely a manner as possible.

Step 4 – The Vice President for Academic Affairs (VPAA) Level

In instances when the PAC issues a ruling or additional sanction that the student, instructor, and/or Academic Department Head wishes to further appeal, the request should be directed in writing to the Vice President for Academic Affairs. The student, instructor, and/or department head who wishes to have an appeal considered by

the VPAA must submit an appeal within one calendar week following the decision/ruling of the PAC. There is no appeal process beyond the level of the Vice President for Academic Affairs. The determination of the VPAA is final.

General University Policies

Student Conduct, Rights, and Responsibilities General Statement

The matriculation of a student at Colorado Mesa University implies adherence to policies and procedures inherent to the scholarly and educational pursuits of the academic community. The student assumes obligations of performance and behavior reasonably imposed by this institution according to its lawful missions, processes, and functions.

The University has a unique charge in allowing for free, civil, and rational discourse while establishing an environment conducive to contemplative study and research. Interference in any manner with the public or private rights of other individuals or conduct that threatens or endangers the health and safety of any person will not be tolerated by the University. Conduct at all times should reflect mature judgment and a sense of ethical, moral, civil, and academic responsibility.

Attendance

Students are expected to attend all sessions of each course in which they are enrolled. Failure to do so may result in a lowered grade, exclusion from class at the discretion of the instructor, or an administrative drop for non-attended courses.

Instructors may drop any student who fails to regularly attend class meetings prior to the Add/Drop Deadline so that other students may enroll. Instructors may also initiate a drop or withdrawal throughout the semester for a student who fails to attend classes regularly. (“Drops” are up to 15% of class elapsed; “withdrawals” are up to the mid-point of the class.) Not all instructors will exercise this option; therefore, a student should not assume that non-attendance will result in an automatic drop from a class.

Students who receive financial aid and cease attending classes may need to repay all or a portion of their financial aid.

Absences

It is the responsibility of the student to arrange in advance with instructors for making up missed classwork, assignments or tests incurred because of a student’s participation in required field trips, intercollegiate sports, or other trips. The coach, instructor, or other official whose activities require students to be absent from classes should give each participating student an “official” roster and schedule of events for the semester or other appropriate time span which may result in classes being missed. The student is responsible for contacting the instructor of each of their classes affected at least 24 hours in advance of each class that will be missed.

If a student must miss class for an emergency, or due to illness, students can submit a Student Services Absence Notification Form which will send an email notification to instructors from the Student Services Office. The email sent on behalf of the student is a courtesy notification to notify instructors of absences: the notice does not excuse the student from their class, unless stated in the class syllabus. Students are still responsible for connecting with each of their instructors regarding the course expectations as outlined in the course syllabus, specifically regarding absences and make up work. Documentation regarding absences will be kept on file for one year. Documentation may be required to send the notification. With questions, please feel free to contact the Office of the Vice President for Student Services at StudentServices@coloradomesa.edu or (970) 248-1366.

Being excused for an absence in no way relieves the student of responsibility for completing all work associated with the course to the satisfaction of the instructor. Being late to a class or leaving a class early is disruptive and is not acceptable except in extreme circumstances or with prior approval of the instructor. Prior approval is also required of the instructor if a student wishes to bring a guest (or a child) to class.

Access to Student Educational Records

FERPA provides current students, former students, and parents of dependent students the right to inspect, review, and challenge their educational records.

Students are permitted to inspect and review their educational records within a maximum of 45 days after the request is received. Students may not review financial information received from their parents or guardians, confidential letters, and recommendations placed in their files prior to January 1, 1975, academic records containing information regarding other students, administrative, disciplinary, law enforcement, student health records, and/or records which are maintained in the sole possession of the maker.

While students who have a financial hold or past due account (all holds included) have a right to inspect their academic records, no transcript will be released to the student or other party until holds are reconciled. Parents may challenge a student's denial of consent to access by producing the most current copy of their Internal Revenue Form 1040 showing the student in question is a dependent. Please contact the Registrar's Office with any questions regarding this policy.

Canvassing

Students may conduct canvassing (surveys, petitions, and questionnaires) on campus after obtaining authorization from the University.

1. For canvassing to be conducted in the classroom, the Office of the Vice President for Academic Affairs must give approval.
2. For canvassing in all other areas; the Director of Student Life must give approval.
3. For surveys or questionnaires conducted on campus as part of a student research project, authorization must be obtained from the University through the Human Subjects Committee. Please contact the Director of Sponsored Programs (970) 248-1424, for procedural and approval processes.

Camping

Camping or the use of trailers, pickup campers, tent trailers, tents, etc. for camping, regardless of the duration or purpose, is prohibited on University property. Camping includes activities that reasonably appear, in light of all the circumstances, that the participants conducting these activities are intending to use or are using the facilities or grounds for living accommodations or housing, regardless of the duration or other purpose. Examples include, but are not limited to, erecting tents or laying down bedding.

Exceptions to this prohibition may be granted by the Vice President for Student Services.

Chalking

The sidewalks within the boundaries of the University may be used as billboards to advertise specific events open to the campus community. Notice of events should be placed no more than five days prior to an event and must be removed the day after the event. The University allows expressive chalking within a stretch of sidewalk between Tomlinson Library and Wubben Hall, as a place where students can express their thoughts. We ask that this area be a continuation of the Academy's mission – a conversation to the greater community, a conversation of respect and civility. This area is open from Monday at 12:00 a.m. until Thursday at 11:59 p.m. The zone will be cleaned regularly to allow new comments.

Chalking should remain on sidewalks, not on University buildings. Students found to be defacing University property may be charged through the campus discipline process.

Compliance

Students are required to comply with the reasonable and lawful requests of any University official and/or law enforcement agent acting in the performance of their duties, including presenting proper identification to those officials upon request (See University ID / MAVcard Policy) and removing any facial coverings, such as masks. University officials, include but are not limited to: All Residence Life staff (Resident Assistants, Senior Resident Assistants, Area Coordinators, Residence Hall Coordinators, Assistant Directors, etc.), University Police, Faculty, Staff, and other Administrators.

University officials seek to maintain the wellbeing, safety, and security of all students, faculty, staff, and community members. Colorado Mesa University's goal is for all students to be conscientious members of the community. It is expected for students to conduct themselves in this manner on and off campus. If it is determined a student's actions compromise theirs or others wellbeing, safety, or security, the student is required to meet with a University official.

Computer Use Policy and Network Use Agreement

Colorado Mesa University is responsible for securing its network and computing system in a reasonable and economically feasible manner against unauthorized access and/or abuse, while making them accessible for authorized users.

Colorado Mesa University provides students, faculty, and staff the privilege to use its computers and network for the purposes of accessing software, information systems, and the Internet in support of the institution's mission. The purpose of the Computer Use Policy is to ensure users of the University's computing systems and networks are aware of their rights and responsibilities with respect to appropriate use of computers and networks, including the storage of confidential information; security practices; and software compliance and copyright law.

This responsibility includes informing users of expected standards of conduct and the punitive measures for not adhering to them. Any attempt to violate the provisions of this policy will result in disciplinary action, which may include revocation of user accounts. Violations of the Colorado Mesa University Computer Use Policy are considered infractions of student behavior. Suspected violations will be handled by the Director of Computing and Network Systems. Students who violate this policy may be referred to the Student Conduct Officer depending on the severity of the infraction.

The users of the network are responsible for respecting and adhering to local, state, federal and international laws. Any attempt to break those laws through the use of the network may result in litigation against the offender by the proper authorities. If such an event should occur, Colorado Mesa University will fully comply with the authorities to provide any information necessary for the litigation process.

The use of any computing resources on any Colorado Mesa University campus, or connected to any Colorado Mesa University network, signifies an acceptance of the following policies outlined below. The referenced policies may be found in their entirety on the CMU Information Technology web page at the following address: <https://www.coloradomesa.edu/information-technology/policies.html>.

Computer Users shall:

- Adhere to University policies and local, state and federal laws, including copyright law, and not use campus resources for any illegal activity or any prohibited uses outlined in this policy.
- Protect their CMU computer login username and password to protect University computers, network and information. This includes not sharing passwords with anyone or for any reason.
- Follow information security best practices and support strong passwords, never leaving one's computer logged on and unattended and never storing confidential information on mobile computing devices.
- Not impede the academic pursuits of other users.

Prohibited Use includes, but is not limited to:

- Sending or storing confidential information without authorization;
- Using University computers, networks, or resources for unauthorized commercial purposes;
- Using a computer account one is not authorized to use;
- Illegally downloading and distributing copyrighted material, such as software, movies, music, and games, through the use of peer-to-peer (P2P) networking;
- Violating terms of software agreements or copyright laws;
- Using the University computers or networks to gain unauthorized access to any computer system;
- Utilize any personal computing device to gain unauthorized access to network resources;
- Bypassing, disrupting, or disabling security controls or operation of the campus network or computer systems;
- Knowingly installing or spreading malicious software such as viruses and worms, or otherwise attempting to disrupt the performance of another computer system or network;
- Congesting the campus network and Internet bandwidth and hampering the productivity of other network users;
- Participating in any illegal activity including, but not limited to distributing illegal or nonconsensual pornography, harassing an individual or group, or threatening the safety of persons;
- Monitoring, deleting, or tampering with another user's electronic communication or files without proper authorization;
- Installation of software on university owned equipment without the prior approval of the IT department.

Network Use Agreement:

Colorado Mesa University provides network and Internet access to students, faculty, staff, and guests for academic, research, and administrative purposes. The University is responsible for the security, lawfulness, and reliability of the network. Colorado Mesa University's Department of Information Technology reserves the right to disconnect, without warning, any computer or network-attached device which poses a security or performance risk to the campus network.

User network activity inconsistent with the purpose of the University's network may result in the loss of network privileges. All computers having network and Internet access must be used in a responsible, ethical, and legal manner. At all times users must adhere to local, state, and federal laws, and University policies.

Unacceptable use includes, but is not limited to:

- Illegally downloading and distributing copyrighted material, such as software, movies, music, and games, through the use of peer-to-peer (P2P) networking;
- Congesting the campus network and Internet bandwidth and hampering the productivity of other network users;
- Commercial or personal business use such as offering, providing, selling, or purchasing services or goods, including reselling campus network services;
- Installing or setting up any type of wireless network device such as a router, access point or switch;
- Knowingly or inadvertently spreading malicious software such as viruses and worms, or otherwise attempting to disrupt the performance of another system on the network or Internet, or destroying the data of another user;
- Using software or hardware to hack—or attempting to discover and obtain—user accounts and passwords, or spy on the network traffic of other users of the campus network and systems;
- Bypassing, disrupting, or disabling the security or operation of the campus network or devices attached to the network;

- Participating in any illegal activity including, but not limited to distributing illegal or nonconsensual pornography, harassing an individual or group, or threatening the safety of person.

Online Use Policy for Academic Courses:

At Colorado Mesa University, we are committed to providing a safe and secure online learning environment for all students. This safety policy outlines the guidelines and expectations for maintaining security and protecting personal information while engaging in online activities.

This policy applies to all students enrolled in online courses or participating in any online activities. Students are expected to use institutional online resources responsibly and ethically. Please note, some online classes may be synchronous, asynchronous, or a combination of both. If your course requires you to have your camera on, please be cognizant of the room, environment, and space. Please find a location that has no distractions, paraphernalia, inappropriate or offensive content as your space is now part of the CMU learning environment.

Prohibited activities include but are not limited to:

- Engaging in cyberbullying, harassment, or discrimination
- Disruptive behavior
- Sharing personal information, including contact details and login credentials, with unauthorized individuals
- Accessing or distributing inappropriate or illegal content
- Using institutional resources for unauthorized commercial purposes
- Drinking or engaging in substances during class
- Driving during class, with your camera on or off
- Falsification, impersonation, or misrepresentation of self

Additionally, students must be fully clothed for synchronous class participation.

Directory Information

Colorado Mesa University may, without the consent of the student, release to persons outside the institution information designated as Directory Information in accordance with the provision of the Family Educational Rights and Privacy Act (FERPA). Directory information shall include information in an educational record that would not generally be considered harmful or an invasion of privacy if released, including but not limited to:

- Student name, address, local telephone number;
- Mobile/Cell Phone number;
- Date and place of birth;
- Major field of study;
- Participation in officially recognized activities and sports;
- Weight and height of athletic team members;
- Photograph;
- Dates of attendance to include enrollment status (i.e. full- or part-time);
- Degrees and awards received;
- Most recent educational institution attended; and
- E-mail address.

The Electronic Campus Directory contains name and email address.

Should someone wish not to be included in the campus directory, please notify the Registrar's Office, in writing, no later than September 10th. Making an election to specifically exclude one's name from either

directory only affects the specific campus directory and does not restrict disclosure of directory information as detailed above.

NOTE: *Should someone wish to restrict all directory information; they may submit an official request to the Registrar's Office that directory information not be released to other parties without written permission from said person. This request will be honored until the person requests, in writing, that directory information be disclosed. Personal, identifiable information may not be released without the person's consent except as provided by FERPA, i.e., members of the University faculty and staff with a legitimate educational interest, et al.*

Disruptive Behavior (see also Noise and Quiet Hours)

Disruptive behavior is defined as any deliberate action(s) that impedes, obstructs, or interferes with the educational intent of Residence Life and/or the University or which are detrimental to the University's interests, including but not limited to:

- Disrupting the flow of movement of others on campus or in the halls or at University sponsored events
- Intentional disruption of University activities
- Disorderly conduct
- Conducting an activity or acting in such a manner as may disturb the peace and order of the University campus, the community, or the public
- Wearing or possessing a mask, facial covering, or disguise that conceals the identity of the wearer and is calculated to obstruct the enforcement of these rules or the law, or to intimidate others, or hinder or interrupt a University official or law enforcement.
- Obscene behavior or indecent exposure
- Noise, whether inside or outside the room or hall
- Violent behavior
- Behavior that interferes with others' ability to live in the community safely without emotional duress
- Failure to comply with implemented wellness plans or behavior contracts.
- Every resident has the right to sleep, study, and feel comfortable in their living environment. This right takes precedence over social uses of a room.

Drone Policy

Drone operation on campus must follow FAA regulations and be for educational purposes. To operate outside of these regulations will result in a report to campus safety for investigation and further action. For questions, contact the Director of Campus Safety, Lowell Heiny Hall 4th floor.

Educational Records

Colorado Mesa University has the responsibility of maintaining and protecting the confidentiality of students' official educational records. Educational records are records directly related to a student and maintained by the University or by a party acting for the University. The term does not include those records specifically excluded by Section 99.3 of the Family Educational Rights and Privacy Act (FERPA). Colorado Mesa University also supervises the access to and/or release of educational records of its students. FERPA also provides students the right to inspect, review, and challenge their educational records. FERPA covers enrolled and former students, including deceased students, who have matriculated at Colorado Mesa University. Students who are denied acceptance to Colorado Mesa University or accepted but do not attend Colorado Mesa University, have no rights under FERPA.

Electronic Mail

Whenever someone sends electronic mail, their name and user ID are included in each mail message. Each person is responsible for all electronic mail messages originating from their user ID. Therefore:

- Forgery (or attempted forgery) of electronic mail messages is prohibited.

- Attempts to read, delete, copy, or modify the electronic mail of other users are prohibited.
- Attempts at sending e-mails that are harassing, legally obscene and/or a “true threat” to another user are prohibited.
- Attempts at sending unsolicited commercial messages or junk mail/spam are prohibited. Spam is defined as creating or knowingly disseminating unwanted and unsolicited emails or materials, in such a large volume that it tends to disrupt the proper functioning of university information technology resources or individual’s ability to use such resources.
- Displaying legally obscene or sexually harassing images or text in a public computer facility or location that can potentially be in view of other individuals is prohibited.

Free Speech

The rights of free speech and peaceful assembly, as enumerated in the Constitution of the United States, shall be upheld and protected by Colorado Mesa University. The University affirms the rights of students and others to assemble on the University campus for peaceful rallies, demonstrations, and gatherings. In support of this effort, the University will make reasonable accommodations regarding the manner in which persons may exercise their rights to free speech to assure the orderly operation and safety of the campus community.

In the exercise of free speech, the rights and privileges of all persons shall be respected and there will be no tolerance for activities that endanger the health or safety of the campus community, visitors, or guests. Additionally, such demonstrations must not unreasonably disrupt the normal conduct of University operations, impair the learning environment or endanger University property or persons.

In the event safety or disruption becomes an issue for the University, its students, staff, and/or faculty, or the individual or organization(s) involved in free speech activities, this policy does not limit or constrain the University or law enforcement authorities to maintain and protect public safety, as established in law, including moving such demonstrations to a reasonably central campus location that may mitigate safety issues or disruptions to the learning environment.

Golden Scholars Program

The Golden Scholars program is an opportunity for persons 60 years of age and over to take courses at a discounted rate without the stress of earning a grade.

Program benefits:

- Enroll in almost any Colorado Mesa University course
- No grades will be assigned as the course is taken under a noncredit “audit” status
- The tuition rate is \$25 per credit hour plus any regular course fees for the no grade, audit status
- Please keep in mind that J-Term and on-line courses are set fee-based courses and the Golden Scholars Tuition Rate will not apply to these courses. See our Tuition and Fees page for current charges for Online Courses.
- Easy library access with a Colorado Mesa University Student MAVcard
- Computer access including e-mail, course downloads, and enhanced online access
- Discounts on athletic and music/theatre events
- Access to purchase a \$35 per month Rec Center membership

Program limitations:

- While this program covers a discounted classroom and education experience it doesn’t cover activities listed under the Student Fee Allocation list as Golden Scholars do not have to pay student fees. Due to this discount activities made available through student fees such as participating in student clubs, Student

Life events, Outdoor Program trips, Mavrides, and other activities listed under the “Student Fee Allocation” list are not available to Golden Scholars.

- This program is an honor to our community members and can be revoked at any time for a violation of classroom expectations, CMU policy, procedures, and/or conduct expectations. Faculty have full discretion to permit, deny, or remove a Golden Scholar from their course.

All Golden Scholars will be held accountable to the Student Code of Conduct as outlined in the Maverick Guide.

Harassment

Colorado Mesa University prohibits behavior that is so severe, pervasive, and objectively offensive, and that so undermines and detracts from the victim’s educational experience, that the victim-students are effectively denied equal access to an institution’s resources and opportunities. Behaviors that may constitute harassment include, but are not limited to the following examples, when they are part of a pattern of conduct that rises to the level of the standard set forth above:

- Racial, ethnic, gender or other slurs directed at another person
- Malicious name calling or allegations of wrong doing
- Derogatory graffiti
- Threat making
- Preventing access to any college resource or activity

All members of the University community can raise concerns and/or complaints to University administrators, University faculty, the Affirmative Action Officer, the Student Conduct Officer, or the Vice President for Student Services.

Hoverboards, Scooters, Segways

Hoverboards, self-balancing scooters, battery-operated scooters, hand-free Segways, or other similar personal transporters are not allowed indoors in Campus facilities.

Immunization Policy for Measles, Mumps, and Rubella

Colorado state regulations require that all university students have two (2) valid doses of Measles, Mumps, and Rubella vaccine, unless the student was born before July 1, 1957, or the student can provide acceptable laboratory evidence (blood test) showing immunity to Measles, Mumps, and Rubella. 6 CCR § 1009-2:IX. If the student completes an exemption form and an outbreak occurs, the student will be subject to exclusion from the school. Students must provide documentation demonstrating compliance with immunization regulations before their first semester or they may be excluded from attending classes. In addition, a hold will block registration for further classes.

Information Regarding Meningococcal Disease

The decision to vaccinate against meningococcal disease is **voluntary**; the decision to vaccinate is one the student, parent(s), or guardian(s) should make in consultation with their family health care provider.

1. Meningococcal disease is a serious disease.
2. Meningococcal disease is a contagious, but a largely preventable, infection of the spinal cord fluid and the fluid that surrounds the brain.
3. Scientific evidence suggests that college students living in dormitory facilities are at a modestly increased risk of contracting meningococcal disease.
4. Immunization against meningococcal disease decreases the risk of contracting the disease.

Each new, incoming freshman student residing in University housing is required by Colorado law to complete a form upon check-in indicating whether or not the student has received a meningococcal vaccination. Any student who has not received a vaccination against meningococcal disease must check a box stating that the

student, or parent or guardian if the student is under 18, has reviewed the above information on meningococcal disease and decided that the new student will not obtain a vaccination against meningococcal disease.

Vaccinations may be available through a person's family health care provider, Colorado Mesa University's Student Wellness Center, or the county health department. Students should check with their health insurance to see if the vaccination is covered by their policy. The above information is provided pursuant to C.R.S. § 23-5-128.

Mopeds and Motorized Vehicles on Campus

Motorized vehicles are prohibited on campus except for in designated parking areas, as defined by the [Campus Parking Map](#). This prohibition applies to the use, on any campus walkway, of motorcycles, mopeds, motorized scooters, motorized bicycles, or any other motorized transportation device.

Motorcycles, mopeds, motorized scooters, motorized bicycles, or any other motorized transportation device may only be parked in designated motorcycle parking in campus parking lots. The parking of any motorized vehicle in or near bicycle racks is not permitted. Persons not complying with these requirements are in violation of university policy as well as state law and may be cited by university officials and/or the City of Grand Junction Police Department (C.R.S. § 42-2-103).

Parking

All parking on the Colorado Mesa University campus is regulated from 6:00 a.m. to 6:00 p.m. weekdays, during the school year. During breaks only pay to park and reserved lots are enforced. Parking is restricted to either pay-to-park or permit required lots. Reserved parking is available only to reserved space permit holders.

All parking lots are marked with signs explaining their requirements. The City of Grand Junction regulates parking on City streets with the exception of some portions of Cannell, Glenwood, Bunting, Elm and Texas Avenues.

Parking permits are available on an annual basis and all permits expire on August 1st of each year. Permits may be ordered online. Pay-to-park lots require a fee of \$1.00 per hour. Colorado Mesa University Parking Services has the responsibility of regulating parking on campus.

The Parking Appeals Committee has responsibility of reviewing parking violation appeals. If a student wishes to appeal a violation to the Parking Appeals Committee:

1. Appeals forms must be completed and submitted within five (5) days of the date of the violation. Submit online by visiting <http://www.coloradomesa.edu/parking/appeals.html>.

2. The appeal must meet the criteria of an appeal as noted on the Appeal Form.
3. Appeals received after the five (5) day appeal period will be denied.
4. All violations may be assessed a late charge if not appealed or paid within five (5) days of the violation.
5. Violations can be paid online at <http://www.coloradomesa.edu/parking/payment.html> or by scanning the QR code on the citation with a smart phone.

Retention of Student Conduct Records

A student's conduct record is maintained for a specified period of time. If a student is found not responsible, the file is destroyed immediately. If the charges are dropped due to insufficient evidence (while in the investigation phase) the file is kept for seven (7) years from the date of the incident. Cases in which a student is expelled from the institution are kept indefinitely. All other student disciplinary files are kept for seven (7) years from the date of the incident.

Sales and Solicitations

Sales and solicitations by recognized student organizations must be approved in advance by the Vice President for Student Services or designee. Non-Student group sales and solicitations are prohibited on campus. The University reserves the right both to restrict sales on campus as well as to invite sales as deemed beneficial to the University community. All posters have to be approved and stamped by Student Life. Outside groups are only allowed to post on the open bulletin board in the UC with permission.

Service and Assistance Animals

Colorado Mesa University is committed to reasonably accommodating persons with disabilities who require Service Animals or Assistance Animals; however, the University is also mindful of the health and safety concerns of the campus community as well as the orderly operation of the university.

Pet Animals

Residents are not permitted to bring pets on university property (except general campus outdoor spaces, as described below) or in university residence halls, with the exception of aquarium fish in a container no larger than ten (10) gallons. A "pet" is an animal kept for ordinary use and companionship. A pet is not considered a service animal or an assistance animal, and therefore, is not covered by this policy.

Assistance Animals

Residents ***with a disability*** may be permitted to keep an assistance animal or service animal in university residence halls. Please contact Residence Life (970.248.1536) or email reslife@coloradomesa.edu for details for information and to start the university procedures process for requesting a reasonable accommodation to ResLife's animal policies.

An "assistance animal" (sometimes referred to as a "therapy animal" or "emotional support animal") is an animal that works, provides assistance, or performs tasks for the benefit of a person with a disability, or provides emotional support that alleviates one or more identified symptoms or effects of a person's disability. Examples include depression, post-traumatic stress disorder, anxiety disorders. This definition is in accordance with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act, and Federal Fair Housing Acts (FHA) regarding Assistance Animals.

Pets and Assistance Animals are ***not allowed*** inside campus facilities or on athletic/competition venues, but are permitted in general campus outdoor spaces, to include quads and sidewalks, only under the following conditions: (1) said animal is leashed and in the immediate control of the owner, and (2) the owner ensures the cleanup of the animal's waste. Persons not complying with these requirements are in violation of university

policy as well as municipal code and may be cited by university officials (The Office of Student Services) and/or the City of Grand Junction Police Department (Grand Junction Municipal Code § 6-12-040(b)(1)).

Service Animals

A qualified individual with a disability may be permitted to be accompanied by a service animal on campus. For more information on Service Animals, or for information on obtaining disability-related academic accommodations, please contact Educational Access Services (970.248.1856).

A “service animal” is a dog individually trained to do work or perform specific tasks for the benefit of an individual with a disability. Examples of such work or tasks include guiding people who are blind, alerting people who are deaf, pulling a wheelchair, alerting and protecting a person who is having a seizure, reminding a person with mental illness to take prescribed medications, calming a person with Post Traumatic Stress Disorder (PTSD) during an anxiety attack, or performing other duties. This definition is in accordance with Service Animals (i.e., service dogs) as defined by the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. Service Animals are permitted in any areas of public access on campus and in student residence halls. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA. Animals other than dogs do not qualify as service animals.

Service animals are working animals, not pets. The work or task a dog has been individually trained to perform must be directly related to the person’s disability. Service Animals may be asked to be removed from campus facilities if they are not housebroken or not under the control of their handler. Service-animals-in-training may also be permitted on campus for training purposes if they are accompanied by a service animal trainer or a handler with a disability. (C.R.S. 24-34-803). Trainers and handlers of a service animal in training may be referred to Educational Access Services for follow up discussion and support.

As of January 1, 2017, it is a criminal act for an individual, after having been warned, to intentionally misrepresent an animal as a Service or Assistance Animal for the purpose of obtaining rights and privileges set forth in federal and state law for individuals with disabilities (C.R.S. § 18-13-107.3). Misrepresenting an animal as a Service or Assistance Animal also harms individuals with disabilities and veterans who legitimately rely on the service of their animals and may constitute a violation of the Student Code of Conduct.

Service and Assistance animal are subject to local dog licensing and registration requirements; however, mandatory registration of an animal as a service animal is not permissible under the ADA. Colleges and other entities, such as local governments, may offer voluntary registries. CMU may offer you the option to work with Educational Access Services to ensure access and rights under ADA. Incidences and or concerns related to an individual accompanied by an animal may be referred to Educational Access Services for review and educational discussion. CMU is not responsible for the care or supervision of any animal brought on university property.

Theft

The University makes every reasonable attempt to provide a safe and secure environment for its student body, but it cannot be responsible for loss or damage from any cause to the personal property of students. Students are encouraged to register their high value items (computers, gaming systems, iPods, bicycles, etc.) with the Grand Junction Police Department at their on-campus office.

Report any and all thefts, as well as any suspicious and/or criminal activity, to the Grand Junction Police Department as soon as possible.

Tobacco Use, Vaping and Smoking Banned on Campus

Per Colorado Executive Order B 2018 011, *the sale and use of tobacco products, vaping products, and e-cigarettes are prohibited in all buildings and on all grounds* owned or leased by the state. Therefore, Colorado Mesa University is a smoke and vape free campus and as such usage on campus is hereby prohibited.

Definitions:

"Tobacco" means cigarettes, electronic cigarettes, cigars, cheroots, stogies, and periques; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff and snuff flour; cavendish; plug and twist tobacco; fine-cut and other chewing tobacco; shorts, refuse scraps, clippings, cuttings, and sweepings of tobacco; and other kinds and forms of tobacco, prepared in such manner as to be suitable for chewing or for smoking in a cigarette, pipe, or otherwise, or both for chewing and smoking. "Tobacco" also includes E- cigarettes and E- cigars, cloves and any other plant matter or product that is packaged for smoking.

Implementation. The University shall be responsible for ensuring that adequate signage and receptacles are available to ensure adherence to this policy.

Other Policies. This policy is supplemental to and does not supersede other related state policies or law, including the State of Colorado Clean Indoor Air Act, C.R.S. 25-14-201, *et.seq.*

University ID / MAVcard

It is the policy of Colorado Mesa University that every registered student enrolled in a credit-bearing course, not otherwise covered by a concurrent enrollment agreement, is required to obtain a MAVcard. All students enrolled in a course delivered via a distance format are required to have a MAVcard. A student must have a MAVcard to access the Hamilton Recreation Center. Students must also have a MAVcard to access online library materials and database subscriptions. In addition, the student's MAVcard photo is included in the instructor's and academic advisor's Banner self-service class rosters available through MAVzone. Distance education students receive their MAVcard by submitting a MAVcard Online Request with required personal information, a scanned copy of a government-issued photo ID, and a passport-type picture via their Colorado Mesa University email account. The information provided by the student, as well as supporting documents, is stored in Banner. MAVcard requests submitted electronically are subject to a \$15 charge to the student's account that is authorized by the student submitting the MAVcard Request Form. This policy is effective July 1, 2013. The MAVcard is the property of Colorado Mesa University and must be presented or surrendered upon request of an authorized official of CMU.

Please note that a picture will be taken and displayed on each student's card. It is permitted to wear religious headwear for photographs, unless that head wear interferes with the full facial requirement in the REAL ID Act, and in the ISO/IEC 19794-5 (international standard) guide. *REAL ID Act 37.17 (e) (iii)*: Veils, scarves or headdresses must not obscure any facial features and not generate a shadow. The person may not wear eyewear that obstructs the iris or pupil of the eyes and must not take any action to obstruct a photograph of their facial features. *ISO/IEC 19794-5 7.2.8*: The region of the face, from the crown (forehead/hairline) to the base of the chin, and from ear-to-ear, shall be clearly visible and free of shadows. Special care shall be taken in cases when veils, scarves or headdresses cannot be removed for religious reasons to ensure these coverings do not obscure any facial feature and do not generate shadow.

Unauthorized MAVcard Use

Students may not lend or give their University-issued MAVcard to anyone for any purpose. Unauthorized use may include, but is not limited to:

- Use by a party other than the person identified on the MAVcard, which includes meal plans
- Tampering with or altering the MAVcard

If someone should lose their Colorado Mesa MAVcard, or it is stolen, please report it immediately to the MAVcard Office (970-248-1059). They will need to obtain a new card from the Office, which is located in the hallway next to the information desk of the University Center and is open Monday through Friday 8:00 a.m. to 5:00 p.m. Summer and break hours are subject to change with building events.

Video Surveillance

The University may employ video cameras and digital video recorders (DVR) on University property, including the residence halls, for the purposes of deterring crime, assisting police in criminal investigations, and protecting the safety and property of the campus community.

Tampering with any surveillance equipment will result in sanctions. Sanctions may include but are not limited to suspension of technology privileges, termination of employment, referral to Student Conduct proceedings, removal from residence halls, fines imposed, and/or criminal prosecution.

Weapons

Campus safety is of the utmost priority at Colorado Mesa University. Weapons are not appropriate to the University experience. Weapons of any kind, functional or not, may not be carried or brandished on Colorado Mesa University property except for those covered under C.R.S. 18-12-105(2). **WHEN IN DOUBT, CONTACT THE GRAND JUNCTION POLICE DEPARTMENT FOR CLARIFICATION.**

A dangerous weapon is defined as:

1. A firearm, whether loaded or unloaded, or a firearm facsimile that could reasonably be mistaken for an actual firearm;
2. Any pellet or "beebee" gun or other device, whether operational or not, designed to propel projectiles by spring action or compressed air;
3. A fixed blade knife with a blade that measures longer than three inches in length or a spring-loaded knife or a pocket knife with a blade longer than three and one-half inches or
4. Any object, device, instrument, material, or substance, whether animate or inanimate, used or intended to be used to inflict death or serious bodily injury including, but not limited to a slingshot, bludgeon, brass knuckles or artificial knuckles of any kind.

On-campus residents under housing contract may store sporting rifles, shot guns, and bow and arrows along with the ammunition for the same in the weapons safe located at the Police Department substation. **No weapons of any kind may be kept in the residence halls.**

Students who seek accommodations for special circumstances may seek permission by contacting the Grand Junction Police Department or the Vice President for Student Services.

Alcohol and Drug Policy

As a public institution and state agency, Colorado Mesa University expects all members of the University community to be responsible for their own behavior within the context of state and federal law and University regulations.

Colorado Mesa University is dedicated to instilling positive change in students' lives. The University believes the abuse of alcohol and drugs is counterproductive to this goal and has established campus policies and programs, consistent with state and federal law, which support responsible use for those adults who choose to partake in the consumption of alcohol.

The Campus Policy Regarding Alcohol and Drug Use:

1. The possession or use of alcoholic beverages, marijuana (in any form), and illegal drugs are not allowed in any residence halls. Alcoholic beverages may not be used by, possessed by, or distributed to any person under twenty-one (21) years of age. Illegal drugs, including marijuana, may not be used by, possessed by, or distributed to anyone on campus property, to include all campus buildings.
2. Alcoholic beverages may be consumed in pre-approved areas, such as "The Point" and for pre-approved events by the President's Office or his/her designee. At all other times and in all other locations, the possession and consumption of alcoholic beverages on campus and in all campus buildings, including the residence halls and apartments, is not permitted by students, faculty, staff, or guests regardless of whether those individuals are twenty-one (21) years of age or not.
3. Illegal use, possession, or distribution of drugs and/or drug paraphernalia on campus will result in disciplinary action and probable arrest.
4. All controlled substances on campus in violation of state and federal laws, or local ordinances, will be confiscated or destroyed and may be subject to criminal action.
5. Visible intoxication/impairment and any disruptive behavior conducted on campus or at campus-sponsored events off campus resulting from the use of alcohol or other drugs may result in disciplinary actions.
6. Furnishing alcoholic beverages or drugs to persons under the legal age or possession and consumption of alcoholic beverages by those under the legal age will result in disciplinary action and probable arrest.
7. Use of University funds to purchase alcoholic beverages is prohibited.
8. The disciplinary actions for violations of the campus alcohol/drug policy are intended to accomplish the following objectives: To deter students from further violations of campus policy and to educate students concerning the health effects of alcohol/drug abuse.
9. Student employees are held to the same standards as CMU professional staff and faculty.

Students are responsible for observing University policy, state and federal regulations pertaining to alcohol and controlled substances. Students who are in violation of the University policy will be subject to the following disciplinary review:

1. Incidents which occur within the residence halls or apartments, will be reviewed by Residence Life and handled by the appropriate Coordinator or Residence Life Student Conduct Board. For more severe incidents, the student may be required to report to the Student Conduct Officer.
2. The Student Conduct Officer will handle all other incidents that occur both on and off campus. The Student Conduct Officer will not handle incidents that occur within the residence halls or apartments, unless referred by the Director of Residence Life.
3. Students who violate local, state, and federal laws shall be contacted by the Student Conduct Officer to address the alleged violation(s).

4. A student that is convicted in a criminal court for possession of illegal drugs or substances can lose all financial aid assistance, per federal financial aid rules.

Medical Marijuana Policy

If the Colorado Department of Public Health and Environment (CDPHE) issues a Medical Marijuana Registry identification card to a student, Colorado law allows that student to possess a limited amount of marijuana for medicinal purposes. However, possession of a Medical Marijuana Registry identification card *does not* authorize a student to possess, use, or distribute marijuana in any form, in any University residence hall/apartment, dining facility, classroom building, or in any other public area or facility within University premises.

Recreational marijuana use, possession, and distribution on campus property or at a University sponsored event or activity is a violation of the Residence Life Policy and the Student Code of Conduct.

Alcohol and Drug Sanctions

As part of the educational process surrounding drug and alcohol use, it is important that students understand the potential consequences arising from their choices. Below is a summary of typical sanctions for violations of the University's alcohol and drug policies.

Sanctioning related behaviors – Alcohol/Marijuana: Note that non-cooperation during confrontation may result in more severe sanctions.

Level 1 or Minor Behaviors: Alcohol/Marijuana/Mushrooms in the presence; smell of alcohol or marijuana.

Level 2 or Significant Behaviors: Empty containers in room/common area; evidence of consumption, (including but not limited to empty cans, boxes, shot glasses, beer bongs, etc.); Possession/consumption of alcohol/marijuana/mushrooms; permitting others (students or guests) to use assigned rooms to violate University and/or Residence Life alcohol/marijuana policy.

Level 3 or Serious Behaviors: Staggering; need to be physically supported, public intoxication/impairment, vomiting but coherent and conscious; students possessing/consuming from kegs or other bulk or common source container; hosting an event which focuses on alcohol/marijuana consumption.

Level 4 or Dangerous Behaviors: MIP issued, Vomiting and incoherence; unconsciousness; needing or receiving medical attention (including treatment by EMTs and/or transportation to hospital or "detox"); loss of bodily functions; memory loss; supplying or assisting minors in any way in obtaining alcohol/marijuana; illegal sale of alcohol/marijuana.

Any student employee found in possession of (including under the influence of) and/or distributing drugs, (including marijuana) will face sanctions which may include the removal from CMU employment. Alcohol use before and during work hours is also subject to sanctions.

Alcohol/Marijuana Sanctions Grid - Note: These are "typical" sanctions and thus may change based upon the circumstances of the specific incident and a student's prior conduct history. More severe sanctions may apply.

	Level 1	Level 2	Level 3	Level 4
First Offense*	<ul style="list-style-type: none"> Warning Discretionary sanction 	<ul style="list-style-type: none"> \$75 Fine or 5 work hours. “Under the Influence” or “Marijuana 101” or 4 hours Group classes at the Student Wellness Center 	<ul style="list-style-type: none"> \$150 Fine or 10 work hours “Under the Influence” or “Marijuana 101” 4 hours Group classes at the Student Wellness Center 	<ul style="list-style-type: none"> \$300 Fine or 20 work hours Residence Hall Probation “Under the Influence” or “Marijuana 101” 8 hours Group classes at the Student Wellness Center
Second Offense*	<ul style="list-style-type: none"> \$75 Fine or 5 work hours “Under the Influence” or “Marijuana 101” Life Skills Class 	<ul style="list-style-type: none"> \$150 Fine or 10 Work Hours “Under the Influence” or “Marijuana 101” 8 hours Group classes at the Student Wellness Center Parental Notification 	<ul style="list-style-type: none"> \$300 Fine or 20 work hours Residence Hall Probation “Under the Influence” or “Marijuana 101” 8 hours Group classes at the Student Wellness Center Parental Notification 	<ul style="list-style-type: none"> Residence Hall Removal- Termination of Residence Life & Dining Contract with full payment Referral to University Conduct Board
Third Offense*	<ul style="list-style-type: none"> \$150 Fine or 10 Work Hours “8-hours Group Classes at the Student Wellness Center Parental Notification 	<ul style="list-style-type: none"> \$300 Fine or 20 work hours Residence Hall Probation Substance Use Assessment Program with Director of Campus Wellness 	<ul style="list-style-type: none"> Residence Hall Removal- Termination of Residence Life & Dining Contract with full payment Referral to University Conduct Board 	

** To be eligible for readmission to the halls following an alcohol or drug violation, students must demonstrate an understanding of the dangers of the misuse of alcohol, a commitment to restoring the community, and that they are no longer a threat to themselves, others, or the campus community.

Sanctioning related behaviors – Drugs: Note that non-cooperation during confrontation may result in more severe sanctions.

Level 1 or Presence: Being in presence of illegal drugs, or in presence of use of illegal drugs.

Level 2 or Possession: Possession of illegal drugs and/or paraphernalia, unprescribed prescription drugs (including but not limited to pipes, bongs, papers, etc.).

Level 3 or Use: Illegal drug use, unprescribed prescription drug use, possession of drug paraphernalia tested positive for use, permitting others (students or guests) to use assigned rooms to violate University and/or Residence Life drug policy.

Level 4 or Sale/Distribution: Sale and/or distribution of illegal drugs/marijuana.

Illicit Drug Sanctions Grid - Note: These are “typical” sanctions and thus may change based upon the circumstances of the specific incident and a student’s prior conduct history. More severe sanctions may apply.

	Level 1	Level 2	Level 3	Level 4
1st Offense*	<ul style="list-style-type: none"> • \$150 Fine • 10 work hours • Formal warning including educational sanction (removal of creative sanction) 	<ul style="list-style-type: none"> • \$225 Fine • 15 work hours • Group class at the Student Wellness Center • Parental Notification 	<ul style="list-style-type: none"> • \$300 Fine • 20 Work Hours • Substance Use Assessment Program with follow up meetings • Residence Hall Probation • Parental Notification 	<ul style="list-style-type: none"> • Residence Hall Removal-Termination of Residence Life & Dining Contract with full payment** • Parental Notification • Referral to University Conduct Board
2nd Offense*	<ul style="list-style-type: none"> • \$225 Fine • 15 work hours • 8 hours Group classes at the Student Wellness Center • Parental Notification 	<ul style="list-style-type: none"> • \$300 Fine • 20 Work Hours • Substance Use Assessment Program with follow up meetings • Residence Hall Probation • Parental Notification 	<ul style="list-style-type: none"> • Residence Hall Removal- Termination of Residence Life & Dining Contract with full payment** • Referral to University Conduct Board 	
3rd Offense*	<ul style="list-style-type: none"> • \$300 Fine • 20 Work Hours • Substance Use Assessment Program with follow up meetings • Residence Hall Probation • Parental Notification 			

** To be eligible for readmission to the halls, students need to demonstrate an understanding of the dangers of the misuse of drugs, a commitment to restoring the community, and that they are no longer a threat to themselves, others, or the campus community.

Parental Notification

The 1998 Higher Education Act provides colleges the opportunity to start conversations with parents concerning their student's alcohol or drug use. University policy is to send letters to a student's parents following the student's violation of the University alcohol policy or drug policy. With questions about this parental notification, please contact Residence Life or Student Services.

Medical Amnesty/Good Samaritan Policy

The health and safety of members of Colorado Mesa University are the primary concerns of the University. The University is committed to ensuring that students obtain timely medical assistance for themselves and for their peers. To this end, the University has a Medical Amnesty/Good Samaritan Policy.

Staff at Colorado Mesa University, as well as the Grand Junction Police Department and Mesa County Sheriff's Department, will assist those individuals whose judgment or health is severely affected due to alcohol consumption/drug use by facilitating transport to Community Hospital, St. Mary's Hospital, the Mind Springs Chemical Dependency Detox program, or by taking other protective measures. Emergency contact person(s) will be contacted when a student is unresponsive or has had a significant accident or injury that warrants a call.

Students are STRONGLY encouraged to contact Residence Life Staff, the Grand Junction Police Department, or the Mesa County Sheriff's Department when assistance/help is needed, please see page 6 for all contact numbers and in an emergency, please call 911.

The Policy:

Whenever a student assists an individual who is intoxicated, under the influence of drugs, or involved in an incident of sexual assault in obtaining the assistance of local or state police, a community safety officer, residence life staff, or other medical professionals, neither the affected individual, nor any other individual assisting the affected individual will be subject to formal University disciplinary sanctions (such as probation, suspension in abeyance, suspension or expulsion) with respect to the alcohol/drug/sexual assault incident. (This provision does not preclude disciplinary action regarding other violations of University standards, such as theft, vandalism, harassment, etc.).

This policy supports a health-focused response to the incident rather than a disciplinary consequence, this does not excuse or protect those individuals or organizations that deliberately or repeatedly violate the alcohol/drug/sexual misconduct policies as outlined in the Student Conduct Code/Residence Life Community Guidelines.

In order for the Good Samaritan/Medical Amnesty Policy to apply:

1. The reporting party must contact appropriate assistance as defined in above, remain with the affected individual in danger due to alcohol/drugs/sexual assault, and cooperate with staff in obtaining assistance for the student.
2. All affected students in danger due to alcohol/drugs/sexual assault must agree to a timely conversation or evaluation of their behavior with the Director of Campus Safety and Student Conduct or Residence Life staff member, whichever is appropriate.
3. If it is determined by the conduct officer (Student Conduct or Residence Life) that educational activities, assessment, and/or treatment are necessary to address the concern for student health and safety, students will be required to pursue and complete such interventions. Likewise, organizations

involved in an incident must agree to take recommended steps to address concerns serious or repeated incidents will prompt a higher degree of medical concern.

- a. NOTE: Failure to complete recommended follow-up may result in disciplinary action.

This provision only governs the application of the University's Student Code of Conduct/Residence Life Community Guidelines and has no status in other jurisdictions, such as local or state courts.

It should also be noted that this provision may only be invoked by a student at the time when his or her case is being heard or investigated by a conduct officer or investigator (Student Conduct or Residence Life), presuming a record of the call for assistance exists. Based on the totality of the incident, the conduct officer will make the final determination as to the applicability of this provision and reserves the right to reduce or alter educational sanctions.

The Good Samaritan provision does not limit the authority of law enforcement personnel or University staff to act as required at the time of an alleged violation of state or local laws.

If the Good Samaritan/Medical Amnesty Policy is invoked:

The University will:

- Review the facts of the incident
- Initiate a meeting with students involved
- Discuss/assign educational interventions which may include alcohol/drug/sex education classes, alcohol/drug assessment, etc.
- Provide CMU resources as necessary

Drug Free Schools and Community Act

Colorado Mesa University is committed to compliance with the Drug Free Schools and Community Act. Colorado Mesa University's Policy Prohibiting the Unlawful Possession, Use or Distribution of Illicit Drugs and Alcohol by Students and Employees can be found in the Board of Trustees Policy Manual.

More information about the Drug-Free Schools and Communities Act as well as the legal and health risks and hazards associated with illicit drug use and alcohol abuse can be obtained through:

Colorado Department of Education
201 East Colfax Avenue, Room 500,
Denver, CO 80203-1799
(303)866-6600
Title IV, Part A - Safe and Drug-Free Schools and Communities (SDFSC)
<https://www.cde.state.co.us/fedprograms/ov/tiv>
https://www.cde.state.co.us/fedprograms/ov/tiv_res
https://www.cde.state.co.us/fedprograms/ov/tiv_progadmin

U.S. Department of Education
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202
(800) 872-5327
<https://www2.ed.gov/about/offices/list/osdfs/index.html>
<https://www2.ed.gov/policy/elsec/leg/esea02/pg51.html>

Drug or alcohol counseling, treatment, rehabilitation, or re-entry programs are available to students and/or employees through the following resources:

Student Wellness Center
1060 Orchard Avenue, Ste. N
Grand Junction, CO 81501
970-644-3740

Human Resources
1100 North Avenue
Lowell Heiny Hall, Room 240
Grand Junction, CO 81501
970-248-1426

Mesa County 211 Resource Line
Dial 211
<https://wc211.org/opioids/>

Specific programs at CMU may require random drug tests for compliance with drug-free policies. One example is the aviation program. If the program requires random drug testing of any kind, it will be listed within the program requirements.

Residence Life Community Standards

Every community has certain guidelines, regulations, and traditions which all members of the community are expected to abide by and uphold. A University community, even more than others, depends upon the integrity, self-discipline, and mature judgment of each of its members. **By accepting admission to Colorado Mesa University, each student agrees to live by the standards of this community.**

Abandoned Property

Any personal items left abandoned after a student checks out of the residence halls or apartments will be disposed of after five business days or at the close of each semester, whichever comes first.

Balconies (see also Furniture)

Students may not climb up or down from any balcony, or attempt to jump from a balcony, spit and/or throw any object to or from a balcony. Each balcony is considered one of the emergency exits for the room.

- Do not mount or bolt anything to balcony walls/railings at any time, including hammocks.
- Students may have folding “stadium chair” style furniture on the balconies. University-owned furniture must remain in the room and is prohibited from being placed on the balcony.
- Objects, like blankets, banners, flags, etc. draped over balcony railings, which block balconies from view, are prohibited. This would also include, but is not limited to, university-owned furniture, boxes, trash, etc.
- Entering or exiting the building through balcony/ patio is prohibited except in an emergency.

Businesses

Students may not use residence hall rooms or apartments or associated telephone numbers as a place of business, i.e. no "home operated" businesses are allowed in the halls or apartments.

Class Projects

At no time may dangerous projects, or projects that might disrupt the educational nature of the residence halls, be brought into the building. This would include, but not be limited to, biological, chemical, and environmental projects (e.g., animal cadavers, chemistry projects, environmental restoration projects, etc.). With questions, please speak with the respective Area/Residence Hall Coordinator.

Compliance

Students are required to comply with the reasonable and lawful requests of any University official and/or law enforcement agent acting in the performance of their duties, including presenting proper identification to those officials upon request (See University ID / MAVcard Policy) and removing any facial coverings, such as masks. University officials, include but are not limited to: All Residence Life staff (Resident Assistants, Senior Resident Assistants, Area Coordinators, Residence Hall Coordinators, Assistant Directors, etc.), University Police, Faculty, Staff, and other Administrators.

University officials seek to maintain the wellbeing, safety, and security of all students, faculty, staff, and community members. Colorado Mesa University’s goal is for all students to be conscientious members of the community. It is expected for students to conduct themselves in this manner on and off campus. If it is determined a student’s actions compromise theirs or others wellbeing, safety, or security, the student is required to meet with a University official.

Contract

Students sign a 10-month contract when they live on campus. Students are billed for the ten months in two installments. First semester will be charged to the student’s first semester bill (move-in day through December graduation day). Second semester will be billed from Spring move-in day through May graduation day. Students

living on campus for both semesters may remain on campus during winter break at no additional charge. Food service is not available during breaks. See website for details.

Students not returning to CMU on-campus housing and have not moved out by December graduation day will be charged a daily rate until they remove their belongings and properly check out. Students must call the Duty Phone of their respective hall to check out (available 365 days a year outside of regular business hours).

Disruptive Behavior (see also Noise and Quiet Hours)

Disruptive behavior is defined as any deliberate action(s) that impedes, obstructs, or interferes with the educational intent of Residence Life and/or the University or which are detrimental to the University's interests, including but not limited to:

- Disrupting the flow of movement of others on campus or in the halls or at University sponsored events
- Intentional disruption of University activities
- Disorderly conduct
- Conducting an activity or acting in such a manner as may disturb the peace and order of the University campus, the community, or the public
- Wearing or possessing a mask, facial covering, or disguise that conceals the identity of the wearer and is calculated to obstruct the enforcement of these rules or the law, or to intimidate others, or hinder or interrupt a University official or law enforcement.
- Obscene behavior or indecent exposure
- Noise, whether inside or outside the room or hall
- Violent behavior
- Behavior that interferes with others' ability to live in the community safely without emotional duress
- Failure to comply with implemented wellness plans or behavior contracts.
- Every resident has the right to sleep, study, and feel comfortable in their living environment. This right takes precedence over social uses of a room

Electrical Appliances

Residence Life allows specific size and approved electrical appliances to be used in rooms or apartments. Generally, students may utilize electrical appliances such as: stereo, television, personal computer, gaming systems, personal lamps, fan, hair dryer, clock, microwave oven, coffee pot with an automatic shutoff, and compact refrigerator. With questions about a particular appliance, please consult with the respective Area/Residence Hall Coordinator.

Specific guidelines are below:

- Microwaves: Cannot exceed 1000 watts and must be UL approved for both the unit and the power cord.
- Refrigerators: No larger than 5.2 cubic feet. Only one per bedroom.
- Cooking appliances with the exception of a coffee pot (apartments are exempted from this policy)
- Prohibited Appliances: To include but not limited to –halogen lamps, air conditioners, sun lamps, electric blankets, space heaters, hot tubs, deep fryers, wax warmers, lava lamps and space heaters (unless provided by Colorado Mesa University.)

Fire Safety

- Candle, incense, or other flammable materials – candles, incense, oil lamps, etc., (generally anything utilizing a wick, flame, or consuming flammable material including such things as decorative candles, potpourri simmer pots, Steno cans, camp stove fuel, lighter fluid, barbecue grills), are NOT allowed in residence hall rooms or University-owned apartments, to include balconies.
- Construction / Room Modification that Increases Risk of Fire or Reduces Safety - Construction of platforms, room dividers, use of paneling, plywood, barn board or other excessive amounts of wood is not allowed.
- Door Obstructions (i.e., doors must be able to be opened wide) – There must be a clear and easy exit from each room that may be readily located in the case of fire, smoke, sleepiness, intoxication, darkness, or the confusion of an actual emergency situation. Students may not add personal locks to bedroom or suite/apartment doors.
- Egress Obstructions (storage on balconies, etc.) – There must be a clear and easy secondary exit that may be readily located in the case of fire, smoke, sleepiness, intoxication, darkness, or the confusion of an actual emergency situation.
- Evacuation – All students are expected to respond appropriately whenever a fire alarm is sounded and evacuate immediately. At all times, follow established procedures, including compliance with all instructions from Residence Life staff, University and/or emergency personnel. Evacuation and meeting locations include:
 - Aspen Hall – meet on the rugby field
 - Bunting Hall – meet at the west entrance of Grand Mesa Hall
 - Garfield Hall – meet between the Maverick Pavilion and Escalante Hall
 - Grand Mesa Hall - meet east of the building next to the Library
 - Monument Hall - meet south of building next to University Center
 - Lucero Hall - meet north in the Grand Mesa parking lot
 - Orchard Avenue Apartments – meet northwest on the Band Practice Field
 - Pinon Hall - meet north in the top level of the Parking Garage
 - Rait Hall - meet south of building near University Center
 - Tolman Hall - meet south of the building near University Center
 - Walnut Ridge - meet east between Tolman and Pinon Halls
 - Wingate Hall and Apartments - meet south on Wingate field
- Fire Detection/Prevention/Protection Equipment – Fire extinguishers, fire alarms, smoke detectors, sprinklers, fire hoses, building exit signs, fire and emergency doors, and other fire and safety equipment are placed in the halls for the safety of the residents in the building. Misuse or tampering of fire and safety equipment (ie smoke detector / pull station) is a serious violation of both state and University codes and will result in an appropriate sanction. Additionally, students will be charged for the replacement of broken or damaged fire and safety equipment.

Furniture

Students are expected to leave furniture placed by the University in student rooms and floor/building lounges where it is. Moving furniture out of the rooms can create a fire hazard by blocking pathways; moving communal furniture from a lounge decreases the availability for other students. Unauthorized removal of University furniture or furnishings from residence hall rooms and lounges is considered theft and is forbidden.

Students are financially responsible for furnishings inventoried in their rooms and will be subject to fines and/or other sanctions levied by the University, and/or action by the civil courts, if furnishings are damaged or missing. Waterbeds, water filled furniture, lofts, hammocks, or similar furniture are not allowed in our halls/apartments. Patio furniture is welcome on the balconies.

Hoverboards, Skateboards, Scooters, Segways

Due to fire hazard, motorized hoverboards, skateboards, self-balancing scooters, battery operated scooters, and hand-free segways are NOT allowed in Residence Halls. Do not store them in rooms or anywhere in the buildings. Motorized hoverboards, skateboards, scooters, and segways found within rooms will be documented and/ or confiscated by Residence Life Staff. Residents may need to meet with the coordinator to discuss and/ or possibly collect items and a fine will be imposed.

Health and Safety Checks

Health and Safety inspections are conducted by the Colorado Mesa University's Residence Life Staff. These inspections are designed to seek out and correct potentially dangerous situations before they cause damage or harm. The Residence Life Staff may also identify community standard violations, maintenance, and cleanliness concerns. While it is not the purpose of the inspection to seek out other violations (i.e., alcohol, drugs), if the Residence Life Staff does come across a violation, they will document the violation and refer the resident(s) for conduct action.

Health and Safety Inspections will occur at the discretion of the Residence Life Staff member. If the resident(s) of the room are not present when the inspection is to occur, the Residence Life Staff will still enter the rooms to complete the inspection.

Any items found that are in violation of Residence Life policies will be documented and/or confiscated by Residence Life Staff. Residents may need to meet with the coordinator to discuss and/or possibly collect items and have 1 week to do so. Items not collected within five business days will be deemed abandoned property and will be either donated or disposed of accordingly.

Keys (see Unauthorized MAVcard Use)

It is the responsibility of each student to keep and properly use the keys issued to them. Do not lend or otherwise permit others to use another's keys at any time. All residents should lock their room at all times, even if they are just heading down the hallway for a moment.

If a student's keys have been lost or stolen, please contact a Residence Life staff member immediately. The cost of re-coring the door(s) and cutting new keys may be placed on the student's account.

Note: It is the student's responsibility to keep their keys with them at all times. While the Resident Assistant staff can unlock your door for residents who have forgotten their keys, it is a courtesy – not a primary job function. If the number of requests to be let into a resident's room becomes excessive, they may need to meet with their Area/Residence Hall Coordinator to discuss the matter. A fine may also be imposed.

Laundry Facilities

Each residence hall has free laundry facilities. Use of these facilities is restricted to the residents of the hall. Any problems with the machines should be directed to the Resident Assistant or Area/Residence Hall Coordinator. Students claim sole responsibility for their positions in the laundry facilities. Laundry left unattended is left at the student's risk. Laundry left unattended for more than five days will be considered abandoned property.

Noise (see also Disruptive Behavior, Quiet Hours)

Residents may not make or allow any disturbing noises in the residence halls. Singing, playing a musical instrument, or operating a television, radio, or stereo equipment in a way, and/or at a time, that is objectionable to others is a violation of Residence Life policy requiring sound to be contained. Stereo systems are to be used for the listening enjoyment of students within the confines of their own rooms. Placing speakers or other amplified sound (e.g., bullhorn) on or near window ledges to project sound from open windows is not permitted.

Guidelines for noise also apply to areas immediately surrounding the residence halls. Students should take care not to be loud near the halls or gather in such numbers where the noise would be problematic.

In most cases, if sound can be heard one door past a room and/or one floor above/below, the resident is too loud and needs to adjust the level accordingly. If noise can be heard outside of an apartment or suite door and/or one floor above/below, it is too loud.

	*Courtesy Hours	**Quiet Hours
Sunday- Thursday	8:00am-10:00pm	10:00pm-8:00am
Friday	8:00am-Midnight	Midnight-8:00am
Saturday	8:00am-Midnight	Midnight-8:00am

*COURTESY HOURS - Courtesy hours are the hours that a student may play their stereo a little louder, open their door and talk to friends while not disturbing others in the community. This is not a time when yelling, loud music, or excessive noise of any kind is allowed.

**QUIET HOURS - This is the time that residents in the community can sleep, study, or relax without any excessive noise. Study-intensive communities may have more restrictive quiet hours.

Painting Rooms

Students may not paint their rooms. However, if they have special problems with the paint in their rooms, they should contact the Area/Residence Hall Coordinator. Students who paint their rooms without permission will be held liable for the cost of repainting the room.

Personal Property

The University's property insurance does NOT include the personal property of the students. The University cannot be responsible for damage or loss of personal property, regardless of cause. ***Residents are urged to carry their own personal property insurance or to check with their family's policy to see if they are covered for any personal property loss or damage while attending the University. Renter's insurance is recommended.***

Pets/Animals (See also Service and Assistance Animals)

A pet is an animal kept for ordinary use and companionship. Due to the living situation, the design of residence halls, and general health and safety concerns animals on any kind (including dogs, cats, birds, amphibians, or reptiles etc.) are prohibited in the residence halls. Students are permitted to have fish in a container no larger than ten (10) gallons. Fish that are dangerous or harmful to humans, or creatures prohibited by state or federal law, are not permitted. Residents with fish must accept full responsibility for care, cleanliness, and any problems that may arise.

Exceptions to this policy are made for students with disabilities with Service Animals or Assistance Animals approved by Residence Life. Please see the Service and Assistance Animals section for further information.

Posting Policy (See also Solicitation/Campaigning)

CMU Materials - Campus Organizations, Departments, Faculty & Staff

General Posters/Flyers (must have stamped approval from Student Life)

- Will accept 100 posters; take to the Residence Life Office
- One poster/flyer posting per event
- Maximum two weeks posting time
- No banners inside residence halls

- No posters/flyers may be placed on/under the doors
- No stickers may be applied to any University owned property without proper authorization
- Election materials (CMU or other) are not permitted in the hallways of residence halls. There will be a designated area in each lobby for materials. No stickers may be applied to any facility
- Residence Life Materials
- To the individual student & general posters/flyers:
 - On or under doors or in mailboxes, must be approved by the Director or Assistant Director(s) of Residence Life. Such determinations will be made using content – and viewpoint – neutral guidelines, such as the size and volume of the distributed material.
- Staff members advertising Residence Life programs or events may post as necessary to get the word out about the event.

NOTE: Posting of materials in windows or the exterior of room doors that violates university policy, or state, local, or federal law is also prohibited. Such items include but are not limited to materials that: are legally obscene or harassing. All determinations about postings by Residence Life staff will be made on a viewpoint neutral basis.

Residence Hall Access

(See Keys, Unauthorized Access, Unauthorized MAVcard use)

The doors to the residence halls are secured 24 hours every day. After 10pm each evening, all students must enter their building through the main entrance located next to the building's front desk. Entrance into the halls is only by CMU. MAVcard. Propping of doors or letting unknown individuals into the residence halls at any time puts the residence hall community at risk and is considered a violation of this policy.

MAVcard Unauthorized Use

Students may not lend or give their University-issued MAVcard to anyone for any purpose. Unauthorized use may include, but is not limited to:

- Use by a party other than the person identified on the MAVcard, **which includes meal plans**
- Misuse of meal plans, i.e. allowing another person use the MAVcard to get food through a "swipe," will be treated as a conduct issue
- Tampering with or altering the MAVcard

If a student should lose their Colorado Mesa MAVcard, or it is stolen, please report it immediately to the MAVcard Office (970-248-1059). The student will need to obtain a new card from the Office, and have it re-encoded with Residence Life.

Meal Plans

Meal plans are assigned to the individual who purchased the plan. Using the meal plan for another person is prohibited and will be considered as a conduct issue.

Meal plans are required for residents living in all residence halls except Orchard Avenue Apartments, Lucero Apartments, and Walnut Ridge Apartments. Aspen Apartments and Wingate Apartments include a partial meal plan. All other apartments have full kitchens and students can elect to purchase a meal plan or not.

Mediation and Conflict Resolution

Living with others can be challenging. If residents find themselves in disagreement or conflict with roommates or suitemate, a mandatory mediation will take place. Contact a residence life representative to initiate the process. Residence Life will make every effort to mediate the situation including conflict resolution, behavior contracts, and roommate agreements. Assignment changes will be limited only to those deemed critical by Residence Life after conflict resolution efforts have been attempted.

Passive Participation

Students present for and aware of violation of the Mav Guide or housing policies may be considered involved in the activity.

If a student is in the presence of a policy violation, they have three options:

- attempt to stop the violation.
- contact residence hall staff or the appropriate University personnel, or
- remove self from situation.

Room and Hall Care

Each student is responsible for the upkeep of his/her room, suite, or apartment. Vacuum cleaners and brooms are available in each hall. Students also share responsibility for the common areas in the hall in which they live. Litter, damage (including water damage), or general disregard for hallways, bathrooms, etc., will result in assessments billed to the responsible individual or prorated to the residents who use that space. Upon health and safety checks, if a student is found to be violating healthy living standards, sanctions may apply.

Room/Suite/Apartment Changes

An Area/Residence Hall Coordinator or the Director of Residence Life (or designee) must approve changes in room assignments before any changes are made. Residence unit change requests will be accepted in the Residence Life office after the third week of classes each semester. Residence Life designates "room change dates" throughout the semester. See the Area/Hall Coordinator for details. Unauthorized changes may result in relocation and/or a fine.

University regulations do not permit room sharing (in which, for example, the assigned occupants of two or more rooms establish shared sleeping arrangements in one room and use the other for recreational space) and the subleasing or unauthorized transfer of room space.

Room Decoration

Rooms may be decorated to suit the student's tastes, but they are responsible for any damages caused to the room. Residents may not paint their room and may not use nails, screws, or duct tape to affix items to the walls. Thumb tacks are the preferred method to attach materials to the walls. Each student is responsible for the cost of returning their room to its original, move-in condition.

Room Entry

The University may access a student room in a residence hall for improvement, repairs, or routine facilities upkeep. Additionally, there may be entry without notice in an emergency where:

- danger to life, safety, health, or property is reasonably feared or when University Officials are in "close pursuit" of a rule or policy violation.
- maintenance problems in a particular room can be the result of mechanical difficulties in another room. It will sometimes be necessary to enter several rooms in order to handle a particular situation.
- student requests for repairs constitute authorization for room entry.

University officials may enter a room without the occupants' permission if in "close pursuit" of a rule or policy violation that may affect the health or safety of students. Plain-sight inspection is allowable in such cases.

University rule violations discovered during the course of routine repair work or routine facilities inspections as well as through plain-sight observation resulting from situations covered above, are subject to student conduct or administrative action according to the pertinent University regulations.

Room Inspection and Damage

Before residence units are occupied, they will be inspected, and an inventory made of their contents on a room inspection report form. Each student is held financially responsible for the property in, and the condition of the room as reported, and roommates will share the cost of damages and repairs unless individual responsibility is indicated. The room condition report should be carefully reviewed by the student to verify that all items in the room(s) are listed, and the condition noted.

Changes may be made in the report by the Area/Residence Hall Coordinator only. The report should be reviewed by the resident and electronically signed while checking in.

When a student vacates a room, the Resident Assistant will check the room and complete the second portion of the room condition report. All damages to the room and/or furnishings (beyond reasonable wear and tear), the cost of missing items, extra cleaning charges, and a prorated share of public area charges will be assessed by the Area/Residence Hall Coordinator and posted to the student's account. An itemized list of assessed charges will be provided to the student.

Assessments are based on a list of charges provided by the Director of Residence Life and the Director of Facilities. Individual assessments are subject to an appeal process but appeals must be made in writing before the end of the semester following the issuance of the bill. Questions/appeals about assessment charges should be directed first to the building coordinator.

Responsibility for damage or losses in a public area will be assigned to all members of a living unit or subunit if the responsible party cannot or will not be identified. Malicious or intentional damages are cause for disciplinary action and/or action of civil authorities.

Room Occupancy

Students are only authorized to occupy their assigned rooms, limited to their assigned side of the room or single. If students are found occupying more than their assigned space, students may be assigned sanctions or assessed fines up to the cost of the space occupied.

Signs / Traffic Objects (Barrels, Cones, etc.)

Possession of Federal, State, City and/or County Signs is considered an act of theft and is considered a felony. If any student possesses any of these types of signs, they could be charged with theft and may face either legal action and/or conduct action. Neon signs and/or neon decorations are also prohibited as they are considered a safety hazard.

Smoking / Tobacco Use

Students may not smoke or use smokeless tobacco in campus residence halls or apartments, to include the balconies. This includes but is not limited to E-Cigarettes, E-Cigars, Hookahs, and Vaporizer Pens. The State of Colorado has a smoke/vape free campus policy and all facilities and grounds at Colorado Mesa University are tobacco/vape free. Possession of tobacco products in the residence halls is not considered a violation except in substance free areas.

Solicitation/Campaigning

Solicitation in the residence halls by students, student organizations, and off-campus individuals or organizations is prohibited. Soliciting is defined as door-to-door sales, polling, or the distributing of written

materials. If anyone sees individual(s) soliciting, or someone comes to the door asking them to purchase something, donate money, vote, etc., please ask them to leave the building and report the incident to any Resident Assistant or other Residence Life staff person.

Campaigning for campus elections, such as Associated Student Government positions may be coordinated through the Director of Residence Life. Note: Residence Life personnel, in the performance of their respective roles, are authorized to distribute materials and information door-to-door. A designated area in the lobby of each residence hall will be available for posting campaign materials. Campaigning within the halls/hallways will not be permitted.

Theft

The University makes every reasonable attempt to provide a safe and secure environment for its student body, but it cannot be responsible for loss or damage from any cause to the personal property of the residents. It is strongly recommended that each individual provide him/herself with “renter’s” insurance coverage for all articles which he/she brings to the University. Students are also encouraged to register their high values items (computers, tablets, gaming systems, iPods, TVs, bicycles, etc.) with the Grand Junction Police Department at their on-campus office. Large sums of money and other valuables should not be kept in student rooms. One of the best methods to ensure the safety of personal property is to keep the door to the room locked.

Report any and all thefts, as well as any suspicious and/or criminal activity, to the respective Area/Residence Hall Coordinator **and** to the Grand Junction Police Department as soon as possible at 970-242-6707.

Unauthorized Access / Trespassing

(see also Keys, Unauthorized MAVcard use)

Students may not enter restricted access areas unless specifically authorized to do so by a University employee. Restricted access areas or improper use may include, but are not limited to:

- Offices, front desks in residence halls, roofs of any campus building, on University/construction equipment, residence halls when unescorted, , entering a room after being banned from visiting a residence hall.
- Impersonating a university official to gain entry into a room is strictly prohibited. Any individual found violating this policy will face disciplinary action in accordance with university regulations.

Vending Machines

Handle vending machines with respect and do not tip, bang, hit or destroy them. If anyone is having trouble, contact a Resident Assistant or Residence Life to report the problem.

- If you lost money in the soda or candy machine, please contact the number on the machine or email Jeff Piper at atjpiper@coloradomesa.edu .

Visitation and Guests

Residence Life’s policies and procedures related to guests and visitors exist to allow residents to have guests in a manner that does not infringe upon the comfort and rights of other residents and to maintain safety and security in the residence halls.

Definitions:

- A resident is defined as a Colorado Mesa University student entering and exiting a residence hall in which this student resides.
- A guest is defined as any Colorado Mesa University student visiting a residential area that is not their own and/or a non- Colorado Mesa University person visiting a residential area.
- A host or hostess is defined as a resident who assumes responsibility for a guest(s) into his or her

room or residence hall in order for that guest(s) to gain entry into the residential facility.

- A Resident cannot give their MavCard to someone else to use (see MavCard).

Responsibility for Guest(s)

As a host or hostess to guest(s), the resident is ultimately responsible for guest(s) actions, and it is the resident's responsibility to inform guest(s) of any and all institution policies and procedures.

Visitors under the age of 18 and over the age of 25 must leave campus by 10:00 p.m.

All individuals who are not residents of the halls they are visiting are considered guest(s). Therefore, all guest(s) are to be escorted within the residence hall. To be escorted means that the resident's guest(s) is within the resident's line of sight. This includes, but is not limited to:

- Trips to the restroom in all of the residence halls presuming it is not located within the living unit (Please wait outside while the guest(s) use the restroom); entering and exiting the building; trips to the vending machine; walking from one room to another; any other time guest(s) are present within the residence hall/apartment complex.

Overnight Guest(s)

Guest(s) may stay overnight in a resident's room so long as it does not violate the Visitation Policy. Permission from all residents of the room, suite or apartment is required.

Residence Life allows guest(s) to stay in a resident's room/apartment for a period not to exceed two consecutive nights per month, total of no more than of four nights per month and that no more than two guest(s) are allowed to stay overnight in the room/apartment at a time. It is the resident's responsibility to inform guest(s) that they are not allowed to sleep in the common areas or lounges. Every resident has the right to sleep, study, and feel comfortable in their living environment. This right takes precedence over social uses of a room. If guests become an issue between roommates, guests will no longer be permitted in the room.

Overnight guests must be between the ages of 18-23 years old.

Residence Life reserves the right to escort visitors out of halls whom they reasonably deem a threat to the safety of the residents.

Weapons

Weapons of any kind, functional or not, may not be carried or brandished on Colorado Mesa University property. If a student is in possession or attempts to use any one of these devices, or any other item deemed dangerous, the Residence Hall contract could be terminated and the resident will face possible recommendation for suspension and/or expulsion from the University, in addition to possible civil charges.

Specifically prohibited items include, but are not limited to, the following:

- ammunition
- explosive or incendiary devices including fireworks
- sheath knives
- stilleto knives
- switchblades
- dirks or daggers with blades over three and one-half inches long
- firearms of any description
- BB, pellet or "air soft" guns

- bow and arrows
- crossbows and bolts
- tasers
- any device capable of propelling a projectile (i.e. "Nerf" guns, Orby guns, water balloon launchers, etc.)
- as well as any other item or object deemed to be potentially harmful by the Grand Junction Police Department.

On-campus residents under Residence Hall contract may store sporting rifles, shotguns, and bow and arrows along with the ammunition in the weapons safe located at the Grand Junction Police Department substation on campus. Handguns are not allowed on campus except when used in a demonstration in a classroom setting, then only with prior authorization from the GJPD.

Specific educational programs such as culinary or lineman programs, occasionally require knives and tools associated with the curriculum. Items must be safely and properly stored in rooms, not on persons, and only removed class requires use. It is the student's responsibility to notify the building coordinator of such items.

Windows and Window Screens

Do not remove any part of the window or window screens. Do not lean out of any window or throwing objects out of or into any window. Additionally, using windows as an entry or exit point is not permitted, except in case of an emergency. Damage to or loss of a window screen will result in a fine.

Posting of materials in windows contrary to the educational mission of Residence Life and Colorado Mesa University is also prohibited. Such items include, but are not limited to, materials that are promoting alcohol use, obscene, verbally abusive, racially intimidating, or demean another human being.

Sexual Harassment, Sexual Assault, Stalking

Notice of Non-Discrimination

Colorado Mesa University is committed to providing a living environment in which students and employees can live, work, and study free from sexual harassment, sexual assault, sexual intimidation, sexual exploitation, domestic violence, dating violence, and stalking.

Colorado Mesa University does not discriminate on the basis of sex in its education programs and activities, as required by Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1688) and its implementing regulations (34 C.F.R. Part 106). This prohibition extends to students and staff. Inquiries concerning the application of Title IX may be referred to Colorado Mesa University's Title IX Coordinator, or to the U.S. Department of Education's Office of Civil Rights, or both.

Title IX Coordinator Contact Information:

Stephanie Rubinstein, Title IX Coordinator
Phone: 970-248-1366; Cell (970) 986-6214
Email: srubinstein@coloradomesa.edu

Deputy Coordinators (assigned by Title IX Coordinator)

Bree Meier, Director of the University Center
Phone: 970-248-1250
Email: bmeier@coloradomesa.edu

Sylvia Rael, Library Director
Phone: 970-248-1029
Email: srael@coloradomesa.edu

The Office of Civil Rights contact information is:

Denver Office, Office for Civil Rights
U.S. Department of Education
Cesar E. Chavez Memorial Building
1244 Speer Boulevard, Suite 310
Denver, CO 80204-3582
Telephone: 303-844-5695
FAX: 303-844-4303; TDD: 800-877-8339
Email: OCR.Denver@ed.gov

Title IX of the Education Amendments of 1972 provides:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

- I. Definitions.** As used in this Section, the following definitions shall apply:
- A. **Complainant** means an individual who is alleged to be the subject of conduct that could constitute Sexual Harassment. A Complainant includes:
 - 1. a student or employee of CMU who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX; or
 - 2. a person other than a student or employee of CMU who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX at a time when that individual was participating or attempting to participate in CMU's education program or activity;
 - 3. A parent, guardian, or other authorized legal representative with the legal right to act on behalf of a complainant if the complainant is under the age of eighteen; or
 - 4. CMU's Title IX Coordinator.
 - B. **Complaint** means an oral or written request to the recipient that objectively can be understood as a request for the recipient to investigate and make a determination about alleged discrimination under Title IX or its regulations.
 - C. **Consent** means cooperation in act or attitude pursuant to be an exercise of free will and with knowledge of the nature of the act. A current or previous relationship shall not be sufficient to constitute consent. Submission to sexual activity because of fear does not constitute consent. A previous sexual relationship does not indicate consent to future sexual activities.
 - D. **Education Program or Activity** includes locations, events or circumstances over which CMU exercises substantial control over both the Respondent and the context in which the Sexual Harassment occurs, and also includes any building owned or controlled by a student organization that is officially recognized by the institution.
 - E. **Intercourse** is defined to include vaginal or anal penetration by a penis, object, tongue, or finger, and oral copulation (mouth to genital contact), no matter how slight the penetration or contact.
 - F. **Mandatory Reporter** means an employee of the University who is not subject to a statutory privilege and required confidentiality. Accordingly, all faculty and staff at CMU are mandatory reporters except for licensed counselors working at the CMU Wellness Center.
 - G. **Non-Consensual Sexual Contact (NCSC)** is:
 - any intentional sexual touching,
 - however slight,
 - with any object,
 - by a person upon another person,
 - that is without consent and/or by force

- H. **Non-Consensual Sexual Intercourse (NCSI)** is:
- any sexual intercourse,
 - however slight,
 - with any object,
 - by a person upon another person
 - that is without consent and/or by force
- I. **Party** means a complainant or respondent.
- J. **Relevant** means related to the allegations of sex discrimination under investigation as part of these grievance procedures. Questions are relevant when they seek evidence that may aid in showing whether the alleged sex discrimination occurred, and evidence is relevant when it may aid a decisionmaker in determining whether the alleged sex discrimination occurred.
- K. **Respondent** means an individual who has been reported to be the perpetrator of conduct that constitutes sexual harassment.
- L. **Retaliation** means intimidation, threats, coercion, or discrimination against any individual for the purpose of interfering with any right secured by Title IX or because the individual has made a report or complaint, testified, or participated in any manner in an investigation, proceeding or hearing concerning Sexual Harassment.
- M. **Sexual Contact** includes:
- intentional contact with the breasts, buttock, groin, or genitals, or touching another with any of these body parts, or making another touch you or themselves with or on any of these body parts; or
 - any other intentional bodily contact in a sexual manner, or for the purpose of sexual gratification or abuse.
- N. **Sex-based harassment** is a form of sex discrimination and means sexual harassment and other harassment on the basis of sex, including on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity, that is:
- *Quid pro quo harassment*. An employee, agent, or other person authorized by the recipient to provide an aid, benefit, or service under the recipient's education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct;
 - *Hostile environment harassment*. Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the recipient's education program or activity (*i.e.*, creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:
 - a. The degree to which the conduct affected the complainant's ability to access the recipient's education program or activity;
 - b. The type, frequency, and duration of the conduct;
 - c. The parties' ages, roles within the recipient's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;

- d. The location of the conduct and the context in which the conduct occurred; and
 - e. Other sex-based harassment in the recipient’s education program or activity; or
- *Specific offenses.*
 - a. Sexual assault meaning an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
 - b. Dating violence meaning violence committed by a person:
 - i. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - ii. Where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - The length of the relationship;
 - The type of relationship; and
 - The frequency of interaction between the persons involved in the relationship;
 - c. Domestic violence meaning felony or misdemeanor crimes committed by a person who:
 - i. Is a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction of the recipient, or a person similarly situated to a spouse of the victim;
 - ii. Is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;
 - iii. Shares a child in common with the victim; or
 - iv. Commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction; or
 - d. Stalking meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
 - i. Fear for the person’s safety or the safety of others; or
 - ii. Suffer substantial emotional distress.

The term “Sexual Harassment” includes any of the three types of conduct provided in this definition. However, sexual assault is also defined separately within this policy.

- **Supportive measures** means individualized measures offered as appropriate, as reasonably available, without unreasonably burdening a complainant or respondent, not for punitive or disciplinary reasons, and without fee or charge to the complainant or respondent to:
 1. Restore or preserve that party’s access to the recipient’s education program or activity, including measures that are designed to protect the safety of the parties or the recipient’s educational environment; or
 2. Provide support during the recipient’s grievance procedures or during an informal resolution process.

II. Sexual Harassment

It is the policy of Colorado Mesa University to maintain a campus environment free from Quid Pro Quo and from Offensive Conduct types of sexual harassment. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature may constitute sexual harassment when submission to or rejection of this conduct explicitly or implicitly affects or interferes with a student's or employee's work or academic performance, or creates an intimidating, hostile or objectively offensive academic or work environment.

Both Quid Pro Quo and Offensive Conduct types of Sexual Harassment can occur in a variety of circumstances, including but not limited to the following:

1. The victim as well as the harasser may be a woman or a man. The victim does not have to be of the opposite sex.
2. The harasser can be another student, staff member, faculty member, or a non-employee.
3. Unlawful sexual harassment may occur without economic injury to the victim.
4. The harasser's conduct must be unwelcome.

Any person (i.e., the victim of alleged sexual harassment, a bystander, a witness, a friend, or any other person) may report sexual harassment.

Reporting either Quid Pro Quo or Offensive Conduct Sexual Harassment may help the reporting student in coping with the situation, as well as assist the student with resources to ensure that the student, and others, can attend the University in a safe environment. If the perpetrator of the harassment is another student, the incident should be reported to the Title IX Coordinator, via the "Report an Incident" tab on the CMU Mobile App or CMU's website; the Office of Student Services in Lowell Heiny Hall, 4th Floor, a Residence Life staff member, or the Sexual Assault Response Team at (970)270-5895. Instances of sexual harassment by a University employee should be reported to the Title IX Coordinator or Human Resources at 970-248-1426. If you are unsure where to report, the "Report an Incident" tab can be used for any type of report of sexual harassment.

III. Sexual Assault

Colorado Mesa University is committed to providing a living environment in which students can live, work, and study free from Non-Consensual Sexual Contact (NCSC) and Non-Consensual Sexual Intercourse (NCSI), collectively referred to hereafter as Sexual Assault. Please see the definitions of these terms above in Section I.

IV. Preservation of Evidence

If any student is the victim of sexual assault (NCSC or NCSI), they should immediately take action to preserve any possible evidence, even if they are not sure whether they want to file a formal complaint or pursue criminal charges. The preservation of any evidence may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order. Evidence can range from the clothing of the victim to hair samples, bedding, body fluids, bruising, bite marks, electronic communication, and/or photographs. To assist law enforcement in the collection of evidence, the following guidelines are recommended:

- Do not shower
- Do not use the bathroom
- Maintain the clothing worn during the attack separate from other clothing
- Leave bedding material, sheets, blankets, and pillows alone

If you take any of these actions, preservation of evidence still may be possible.

V. Sexual Consent

Sexual activity requires consent, which is a voluntary, positive agreement between the participants to engage in specific sexual activity. Any sexual contact without consent (which includes both NCSC and NCSI) is prohibited.

Sexual activity is a violation of the Student Code of Conduct under the following circumstances:

- When it is forced; or
- When the complainant is incapacitated, and that incapacity is known to or should have been known to the respondent; or
- When it is non-consensual.

VI. Reporting Sexual Misconduct

Students are encouraged to report sexual assault to the campus Title IX Coordinator, the campus Sexual Assault Response Team (SART), or the Vice President for Student Services. Additionally, the University encourages students who have experienced sexual assault to contact the Grand Junction Police Department to report the crime. If any student needs assistance contacting police, the Sexual Response Assault Team (SART), Vice President for Student Services, or Title IX Coordinator can assist them in contacting law enforcement or learning more about law enforcement options. Whether or not a student chooses to notify and seek assistance from campus authorities and/or law enforcement is the student's decision.

If a student experiences unwanted sexual contact, stalking, domestic violence, or dating violence, the student can take action by notifying the following:

- Grand Junction Police Department by calling 911 or (970) 242-6707 **MAY CALL AT ANY TIME - DAY OR NIGHT**
- CMU Sexual Assault Response Team (SART) by calling (970) 270-5895
- The Title IX Coordinator, or the Office of the Vice President for Student Services in Lowell Heiny Hall, Fourth Floor, by calling 970-248-1366 or; Cell: (970) 986-6214.
- Vice President for Student Services - Lowell Heiny Hall, Fourth Floor, Phone: (970) 248-1366

Any person at any time may report sexual harassment (whether or not the person reporting is the person alleged to be the recipient of the sexual harassment) in person, by mail, by telephone, by electronic mail, via the "Report an Incident" tab on the CMU Mobile App or CMU's website, or via the SART Line to the Title IX Coordinator. All members of the Colorado Mesa University faculty and staff are mandatory reporters and are required to report any instances of possible Sexual Harassment.

The University has jurisdiction of all reported instances of Sexual Harassment that occur while the Complainant is in the United States and is participating in a University program or activity. However, Sexual Harassment which occurs outside of a University program or activity between students may still be a violation of the Student Code of Conduct.

VII. Process after Receiving a Report of Sexual Harassment

- A.** Upon receiving a report of sexual harassment, the Title IX Coordinator will promptly and confidentially contact and then meet with the Complainant and inform the Complainant of the method of filing a Formal Complaint, inform the Complainant of the availability of Support Measures available to Complainant with or without the filing of a Formal Complaint, offer Support Measures to Complainant and, when appropriate, to the Respondent, and explain the Title IX process to Complainant. The Title IX Coordinator may appoint an Advisor for Complainant at this meeting.

A report of sexual harassment which does not fall into the definition of a Title IX case may still be investigated and heard as a Student Code of Conduct violation.

B. Support Measures

The Title IX Coordinator will confidentially offer Support Measures to both Complainant and Respondent that are appropriate and reasonably available without fee or charge. The purpose of Support Measures is to restore or preserve access to the University's education programs without unreasonably burdening the other party.

Support measures are to protect the safety of the parties and others at the University.

For a student that is the subject of Sexual Harassment or another violent crime, or if a student is a Respondent in a case, a wide array of Support Measures and services are available at no charge. Support Measures are nondiscriminatory, non-punitive individualized services offered to the Complainant or Respondent. Support Measures are confidential. The Title IX Coordinator, Sexual Assault Response Team (SART) and/or the Office of the Vice President for Student Services will provide information on and can assist in obtaining both on-campus and community Support Measures and other services as needed/requested, to include living accommodations, travel assistance, academic accommodations, healthcare and emotional care, counseling and advocacy services.

C. Requests for Confidentiality

Colorado Mesa University strongly supports a student's interest in confidentiality in Sexual Harassment cases.

Requests for confidentiality will be respected to the maximum extent possible. The Title IX Coordinator will normally be responsible for evaluating requests for confidentiality. Complainants and Respondents should be aware that a request for confidentiality may limit CMU's ability to respond fully to the incident, including pursuing possible disciplinary action against the alleged Respondent. In addition, the substance of complaints, investigations and statements are subject to disclosure upon receipt of a subpoena or mandatory disclosure request from a civil or criminal court action. While all efforts will be made to respect confidentiality, confidentiality cannot be guaranteed when other members of the CMU community may be at risk or when the University is provided with a lawful subpoena. In those cases, CMU may be required to investigate or take action on the basis of facts it discovers and disclose confidential material. In instances where it is determined that a request for confidentiality cannot be honored CMU will notify the complainant prior to disclosing his or her identity.

D. Changing Living and Academic Situations

Colorado Mesa University will provide Complainants of Sexual Harassment with notification about options for, and available assistance in, changing academic, living, transportation and working situations. The Offices of the Vice Presidents for Student Services and Academic Affairs or their designees will assist the student with the appropriate accommodations if the student requests them and they are reasonably available. Colorado Mesa University will maintain as confidential any accommodations or protective measures provided, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

E. Retaliation

Neither the University, nor any officer, employee, or agent of the institution, may retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights to avail themselves of the University's grievance procedures or against any individual who participates in an investigation, hearing or proceeding related to Sexual Harassment. Further, a student who retaliates against another student who participates in an investigation, hearing or proceeding related to Sexual Harassment may be subject to separate disciplinary action pursuant to the Student Code of Conduct.

F. Sexual Assault Response Team (SART)(970-270-5895)

The Sexual Assault Response Team (SART) operates under the direction of the Vice President for Student Services. SART team members maintain a 24-hour hotline where sexual assaults can be reported and/or resources can be discussed. SART advocates assist individuals who report sexual assault in navigating educational issues and connecting them with appropriate resources, to include health care, mental health, academic, living situation, and law enforcement, as appropriate and desired.

G. Formal Complaint

1. The Complainant may file a Formal Complaint against the Respondent on a form provided by the Title IX Coordinator, in any other written form, or orally. A Formal Complaint can also be filed by the Title IX Coordinator.
2. In each instance, the following process will be used to insure that any person who wishes to make a formal complaint can do so.
 - a. The Complainant will be offered a form for which to make a complaint.
 - b. If the Complainant is unable to unwilling to make a written complaint, inquiry will be made as to the requested format. If the format is oral, the information will be received by the Title IX Coordinator or a designee, to be given to the investigator.
 - c. The Title IX Coordinator will confirm via email that the formal complaint has been received.

H. Notice

Upon the filing of a Formal Complaint, the Title IX Coordinator or, if directed by the Title IX Coordinator, the Director of Safety and Student Conduct, will issue a written Notice of Allegations of the Complaint to Respondent and Complainant. The Notice of Allegations shall include:

1. Identification of parties
2. Sufficient information regarding the alleged conduct available at the time to allow the parties to respond to the allegations, including the conduct alleged to constitute sex discrimination, and the date and location of the incident;
3. A statement that the Respondent is presumed not responsible;
4. Notice of CMU's grievance procedures and informal resolution process, if applicable;
5. A statement that the parties may each have an advisor of their choice and that the advisor can be an attorney
6. A statement that the parties will receive a copy of the investigative report and evidence,
7. A statement that knowingly providing false statements or information during the process is prohibited;
8. A statement that retaliation, including peer retaliation is prohibited.

If possible, the Title IX Coordinator will meet with the Respondent to deliver the Notice of Allegations, but if delivered by another means to Respondent, the Title IX Coordinator will personally meet with Respondent as soon as reasonably possible following such delivery. At the meeting, the Title IX Coordinator will explain the procedures and process to Respondent, appoint an Advisor for Respondent and otherwise answer Respondent's questions.

The Title IX Coordinator shall also meet as needed with the Complainant and with the Respondent to explain the Title IX procedures and process that will occur from the time of the Notice of Allegations through the Campus

Student Conduct Board hearing and possible appeal. The University will not take disciplinary action against a Complainant, reporting party, or witness, for his or her participation in the reporting or investigation and from policy violations related to the reported sexual misconduct incident such as personal consumption of alcohol or drugs.

CMU may consolidate complaints of sex discrimination against more than one respondent, or by more than one complainant against one or more respondents, or by one party against another party, when the allegations of sex discrimination arise out of the same facts or circumstances.

I. Informal Resolution Process.

If the parties agree, an informal resolution process may be used, which would not require a full investigation or adjudication. Such informal resolution involves both parties participating in a mediation process, or other forms of alternative dispute resolution. The Informal Resolution Process is not available if the matter involves a University employee.

Availability of Informal Resolution Process. Parties may not be required to participate in the informal resolution process. The informal resolution process is only available only if all Parties voluntarily consent, in writing, to the informal resolution process. However, any time prior to agreeing to a resolution, any Party has the right to withdraw from the informal resolution process and resume the formal resolution process. The informal resolution process, if available, may be implemented any time prior to reaching a determination regarding responsibility.

If the informal resolution process is available, the Title IX Coordinator will issue written notice to the parties disclosing:

1. The allegations;
2. The requirements of the informal resolution process, including the circumstances under which it precludes the Parties from resuming a Formal Complaint arising from the same allegations;
3. Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;
4. That either Party may withdraw from the informal resolution process and resume the formal grievance process prior to agreeing to a resolution.

The Institution will make a good faith effort to complete the informal resolution process within an average of sixty to ninety days, without jeopardizing the rights of a Party. After the Parties have agreed to a resolution that is accepted by the Title IX Coordinator, neither Party may appeal the resolution.

J. Dismissal

CMU may dismiss a complaint of sex discrimination if:

1. CMU is unable to identify the respondent after taking reasonable steps to do so;
2. The respondent is not participating in CMU's education program or activity and is not employed by CMU;
3. The complainant voluntarily withdraws any or all of the allegations in the complaint, the Title IX Coordinator declines to initiate a complaint, and CMU determines that, without the complainant's withdrawn allegations, the conduct that remains alleged in the complaint, if any, would not constitute sex discrimination under Title IX even if proven; or
4. CMU determines the conduct alleged in the complaint, even if proven, would not constitute sex discrimination under Title IX. Before dismissing the complaint, CMU will make reasonable efforts to clarify the allegations with the complainant.

Upon dismissal, CMU will promptly notify the complainant of the basis for the dismissal. If the dismissal occurs after the respondent has been notified of the allegations, then CMU will also notify the respondent of the dismissal and the basis for the dismissal promptly following notification to the complainant, or simultaneously if notification is in writing.

CMU will notify the complainant that a dismissal may be appealed and will provide the complainant with an opportunity to appeal the dismissal of a complaint. If the dismissal occurs after the respondent has been notified of the allegations, then CMU will also notify the respondent that the dismissal may be appealed.

When a complaint is dismissed, CMU will, at a minimum:

- Offer supportive measures to the complainant as appropriate;¹⁰
- If the respondent has been notified of the allegations, offer supportive measures to the respondent as appropriate; and
- Take other prompt and effective steps, as appropriate, through the Title IX Coordinator to ensure that sex discrimination does not continue or recur within CMU's education program or activity.

K. Timeline

Every reasonable effort will be made by the University to complete the Campus Student Conduct Board hearing within the timeframes provided below. This time requirement may be extended by the Title IX Coordinator on a case-by-case basis for good cause and with prior written notice of the delay and the reasons for the delay to the Complainant and to the Respondent. The following timeframes for the various stages of the process shall be used whenever possible:

1. A determination of whether a Title IX Complaint shall be investigated or dismissed shall be made within seven days of receipt of the complaint.
2. An investigation shall begin within 72-hours of a determination that the complaint shall be investigated.
3. The investigation shall take no more than 21 days.
4. The draft report shall be provided to the parties within 14 days after the conclusion of the investigation. The Parties shall each have ten days to communicate any requested changes to the investigator.
5. After the ten days is concluded, the final report shall be provided within forty-eight hours.
6. A hearing shall be scheduled within two weeks of the receipt of the final report, and scheduled such that the parties each have at least ten days between receipt of the final report.

L. Investigation

1. Upon the Filing of a Formal Complaint, the Title IX Coordinator shall appoint a trained investigator to commence a thorough, reliable, and impartial investigation.
2. The Investigator will examine all relevant documents and evidence and interview relevant witnesses, including the Complainant and Respondent. The Parties will have an equal opportunity to present fact witnesses and other inculpatory and exculpatory evidence that are relevant and not otherwise impermissible.
3. The Investigator provide equal opportunity to Complainant and to Respondent to participate in the interviews. Such notice may be via the student's MAVzone email account or hand delivered by the Title IX Coordinator. Each party's Advisor shall be permitted to attend the investigative

interview, but it is the responsibility of the Complainant and of the Respondent to talk for himself/herself.

4. Upon completion of the investigation, the Investigator shall prepare a draft written investigation report which shall be provided, along with all evidence collected, to each party. The parties shall have ten (10) days to provide written comments about and edits to the investigation report and deliver such written comments and edits to the Investigator. Based upon such written comments, the Investigator may make changes to the Investigation Report or leave it in its original draft form. The final Investigation Report with each party's comments affixed thereto shall then be delivered to the Title IX Coordinator.
5. The Title IX Coordinator shall provide written updates on the status of the investigation to the parties until completion.
6. The final report shall be provided to the parties at least 10 days prior to the scheduled hearing.

M. Hearing Procedures

1. In cases involving allegations of Sexual Harassment involving another student, determination of responsibility must be made by the Student Conduct Board and an Administrative Hearing may not be substituted.
2. All other hearing procedures that are not addressed by the policy described in this section shall be in place as described below related to the Student Code of Conduct.
3. In cases involving Quid Pro Quo Sexual Harassment, determination of responsibility will be pursuant to the procedure outlined in the CMU Employee Handbook.
4. The Vice President for Student Services also reserves the right to direct a serious incident to a Campus Student Conduct Board Hearing.
5. Except for Quid Pro Quo cases involving a University Employee, in cases involving Sexual Harassment behavior prohibited by Title IX, a hearing with the Campus Student Conduct Board is mandatory if there is a reasonable basis by which to support the allegation(s).
6. CMU will treat complainants and respondents equitably.
7. At such hearing, the Complainant and the Respondent will each be provided with a room that is separate from the actual hearing room and which will be connected to the hearing room by video and audio technology allowing each party to participate remotely during the Campus Student Conduct Board hearing. Each party will be escorted to the hearing room to present that party's direct testimony and evidence directly to the Campus Conduct Board. Both parties must be able to hear the evidence presented to the Board.
8. All hearings will be video and/or audio taped and maintained for a period of seven (7) years.
9. For purposes of cross examination, the Campus Student Conduct Board shall permit the Advisor of the Complainant and the Advisor of the Respondent to cross examine the other party and all witnesses via the video/audio link. Each party's Advisor shall provide written questions cross examination questions of the other party to the Campus Student Conduct Board two days in advance of the hearing to allow the Campus Student Conduct Board time in advance to help make determinations of relevancy. This process does not preclude additional questions being asked at the hearing, based on the evidence presented.
10. With the exception of cross examination of parties and witnesses, all other evidence, testimony, and argument shall be presented by the Complainant and Respondent personally.

11. The Campus Student Conduct Board also may ask questions, so long as they are relevant, and not otherwise impermissible.
12. The Campus Student Conduct Board retains discretion to determine whether the cross-examination questions are relevant and appropriate. If any questions submitted are deemed inappropriate or irrelevant, the Campus Student Conduct Board may choose not to allow such questions. The hearings are also subject to the following rules:
 - a. Evidence of prior sexual conduct shall not be allowed, except in limited circumstances.
 - b. The Campus Student Conduct Board shall not consider statements of a party or any witness for that party in reaching its determination of responsibility if the party is absent from the hearing or if the party refuses to submit to cross examination. An exception to this would be if the party's statements are the basis of the complaint. However, the Campus Student Board of Conduct can draw an inference about responsibility solely on a party's absence from the hearing or refusal to submit to cross examination.
13. CMU presumes that the respondent is not responsible for the alleged sex discrimination until a determination is made at the conclusion of its grievance procedure.
14. All determinations shall be made by a preponderance of the evidence.
15. Evidence shall be evaluated objectively so long as the evidence is Relevant and not otherwise impermissible, including both inculpatory and exculpatory evidence.
16. Credibility determinations will not be based on a person's status as a complainant, respondent or witness.
17. Questions that are unclear or harassing of the party or witness being questioned will not be permitted. The decisionmaker will give a party an opportunity to clarify or revise a question that the decisionmaker determines is unclear or harassing. If the party sufficiently clarifies or revises the question, the question will be asked.
18. The decisionmaker may choose to place less or no weight upon statements by a party or witness who refuses to respond to questions deemed relevant and not impermissible. The decisionmaker will not draw an inference about whether sex-based harassment occurred based solely on a party's or witness's refusal to respond to such questions.
19. The Complainant and the Respondent have the right to be assisted by any Advisor they choose, generally at their own expense. However, in the event that a party is unable to procure an Advisor for the hearing, the party shall notify the Title IX Coordinator at least 10 days in advance of the hearing and the University will appoint an Advisor for the party at the expense of the University. The advisor may be an attorney, friend, family member, etc. Except in the instances of the cross examination of the other party, the complainant and/or respondent is responsible for representing themselves and speaking on their own behalf. The Advisor may, however, advise the student during the hearing.
20. The Campus Student Conduct Board shall provide a written determination to the parties. The written determination shall include:
 - a) Identification of the allegations that constitute the sexually harassment
 - b) A history of the procedural steps from the filing of the Formal Complaint through the Campus Student Conduct Board hearing
 - c) Findings of fact supporting the determination
 - d) Conclusions regarding the application of the University's Sexual Harassment Policy, as set forth in the Maverick Guide, to the facts:

- e) A statement and rationale for the determination of responsibility and the sanctions imposed on Respondent
- f) What remedies and/or Support Measures will be provided to the Complainant. The Campus Student Conduct Board can recommend that Support Measures be provided or extended to Complainant as remedies following a determination of responsibility of Respondent. Recommended remedies are subject to review and possible adjustment by the University Vice President for Student Services.
- g) Procedures for appeal

The written decision shall be provided to the respondent and complainant simultaneously.

N. Remedies/Sanctions

Remedies and/or sanctions are described below under the “Student Code of Conduct and Conduct System and are designed to preserve equal access to the University’s educational programs and activities.

- o If there is a determination that sex discrimination occurred, the Title IX Coordinator will, as appropriate:
 1. Coordinate the provision and implementation of remedies to a complainant and other people CMU identifies as having had equal access to CMU’s education program or activity limited or denied by sex discrimination;
 2. Coordinate the imposition of any disciplinary sanctions on a respondent, including notification to the complainant of any such disciplinary sanctions; and
 3. Take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within CMU’s education program or activity.

VIII. Retaliation is prohibited

A report of alleged retaliation against any party, whether direct retaliation or through a third person, including retaliation toward any witnesses, may be made to the Title IX Coordinator in person, by mail, by telephone, or by electronic mail. Peer retaliation, whether or not it was directed by a complainant or respondent is also prohibited, and subjects those persons to disciplinary actions. Any Mandatory Reporter who receives a report of alleged retaliation must promptly report the alleged retaliation to the Title IX Coordinator. Allegations of retaliation may be investigated and adjudicated pursuant to the Student Code of Conduct.

IX. Appeal

- A. Appealable Issues. Either Party may appeal:
 1. Dismissal of a Formal Complaint or any allegations therein; or
 2. A determination regarding responsibility.

No other issue may be appealed.

- B. Bases for Appeal. A Party may only appeal on one or more of the following bases:
 1. Procedural irregularity that affected the outcome of the matter;
 2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter. This basis for appeal is not satisfied simply because evidence was not presented during the proceedings, if the evidence was reasonably available at the time the determination was made;

3. The Title IX Coordinator, investigator, or Decision-Maker had a conflict of interest or bias for or against Complainants or Respondents generally, or the individual Complainant or Respondent, that affected the outcome of the matter.

Filing an Appeal.

1. If a Party wishes to file an appeal, the Party must notify the Title IX Coordinator in writing no later than five (5) days after the notice of dismissal or written determination is sent to the Party. The written appeal must state with specificity the issues being appealed, and the bases for the appeal.
2. Timeframe for Completion of Appeal. The Institution will make a good faith effort to complete the appeal within thirty (30) days. The timeframe for completion of appeal may be extended for good cause. If the timeframe for completion of appeal is extended, the Title IX Coordinator will notify both Parties in writing of the delay or extension and the reasons for the delay or extension.
3. Appeal Procedure. After receiving a timely written appeal, the Title IX Coordinator will notify the Parties in writing, that the appeal was filed, and the process for submitting a response. The appeal, including any written statements submitted by the Parties, will be considered by the Appeal Decisionmaker, who shall be the Vice President of Student Services, so long as this party has not participated in the investigation of the allegations or the dismissal of the complaint. The Appeal Decisionmaker may also consider the investigative report, including any Party's written response to the investigative report, all relevant evidence presented at the hearing, and the audio recording, audiovisual recording, or transcript of the hearing. The Appeal Decisionmaker will issue a written determination of appeal, which will describe the result of the appeal and the rationale for the result. The Title IX Coordinator will provide the written determination of appeal simultaneously to the Parties. The result of the appeal is final.

Student Code of Conduct and Conduct System

Students are expected to engage in effective communication and civil discourse throughout their academic career. Please see guidelines for effective communication from Harvard University.

Professional Development and Communication Skills

<https://professional.dce.harvard.edu/blog/8-ways-you-can-improve-your-communication-skills/>

1. Be clear and concise; less is more.
2. Be aware of nonverbal communication. What are you communicating with your body language, voice, eyes, hands, feet, facial expression, tone, etc.
3. Engage and present with a calm tone and affect.
4. Active Listening. Listening to and hearing messages that are being sent; being attentive; listening with purpose.
5. Be assertive by asking for what you need with honest, respectful statements (be aware of being aggressive with demanding behaviors)
6. Prepare ahead of time - Practice this communication before the meeting! Get feedback from those you practice with.

A responsible, professional adult includes engaging in respectful verbal and behavioral communication, mature discussions and civil discourse, emotional intelligence, adherence to the CMU code of conduct, and meeting the professional standards within your discipline. These behaviors include (but are not limited to being): accountable, respectful, safe, open, responsible of self and style of communication, engaging in effective communication and civil discourse, emotional regulation, emotional maturity, curiosity, and the ability to listen and hear information. This is not an exhaustive list but an opportunity for student to learn and engage in professional behavioral, professional growth, and professionalism with each discipline.

Each student is expected to act as a responsible adult and will be held accountable for inappropriate behavior. Colorado Mesa University is a community consisting of students, faculty, support staff, and administrators. The University does not attempt to define all student conduct. It relies on the student to assume the responsibility and obligation of conducting themselves in a manner compatible with the purpose of the University as an educational institution and the community as a place of learning and residence.

Residence Life has developed Community Standards for the residence halls and apartments that provides a framework to assist with each student's success in a community living environment. These expectations and subsequent application and enforcement are the responsibility of all members of our residential community. The Community Standards supplement the Student Code of Conduct of Colorado Mesa University and therefore any and all violations could fall in one or both areas. In addition to University rules and regulations, each student is subject to the same local, state, and federal laws (and policies – including health & safety orders) as non-students and are beneficiaries of the same safeguards of rights as nonstudents.

The academic community has a long and cherished tradition of personal behavior that is in accordance with the highest standards of moral and ethical conduct.

The following are among those acts of misconduct that are not consistent with the educational goals of Colorado Mesa University or with the traditions of the academic community. The following acts are intended to provide guidelines and examples, not prescriptions of behavior, and each individual case will be decided upon its own merits. The Office of the Vice President for Student Services is also available to provide consultations and advocacy on behalf of students seeking more clarity regarding matters of student conduct. Student Services personnel can advise and assist students with unusual circumstances or with problems not

addressed elsewhere in the Maverick Guide. Misconduct of the following nature is subject to disciplinary sanctions:

	CHARGE TITLE	Definition
1	Academic Dishonesty	Academic dishonesty, such as cheating, plagiarism, or knowingly furnishing false information to the University. Academic dishonesty will be subject to the process stated in pages 15-21 above.
2	Forgery	Forgery, alteration, misuse or mutilation of University documents, records, identification materials, or educational materials.
3	Intentional obstruction	Intentional obstruction, demonstrations, or disruption of teaching, research, administrative, disciplinary proceedings, or other University activities, including public service functions and other authorized activities on University premises.
4	Failure to comply	Failure to comply with directions of, or interference with, any University official or any public safety officer while acting in the performance of his/her duties.
5	False Information	Providing false information to a Colorado Mesa University official.
6	Intentional interference	Intentional interference with an individual's rights to free speech, freedom to make academic inquiry, or freedom of conscience.
7	Violation of Civil/Criminal Law or Unit Policies – Alcohol	Violation of civil law, criminal law, or University regulations concerning the possession and use, or unlawful sale of alcoholic beverages.
8	Violation of Civil/Criminal Law or University Policies – Drugs	Violation of civil law, criminal law, or University regulations concerning the use, sale, possession, manufacturing, or distribution of drugs.
9	Making a false report	Making a false report. The false reporting of a fire, bomb, assault, or any other emergency either by the activation of an alarm or any other method, and/or reporting of a crime that did not occur.
10	Bias/motivated incident	Bias incidents that violate university policy, or state, local, or federal law will be investigated and adjudicated according to existing conduct procedures. However, not all reported bias incidents will constitute a violation of university policy or the law. Please see the Report It! form or contact Student Services at 970-248-1366.
11	Misappropriation or misuse of student organization's funds or property	Misappropriation or misuse of student organization's funds or property.
12	Indecent/Obscene/ Disorderly Conduct	Disorderly conduct or loud, indecent or obscene conduct that is unwanted, and unreasonable for the area, time or manner that it occurs on University-controlled property or at University sponsored functions.

13	Physical Abuse or Harassment	Conduct that threatens or endangers the health or safety of any person within or related to the University community, including physical abuse, threats, intimidation, harassment, or sexual misconduct. Harassment and abuse can also be related to conduct regarding social media, email, text messaging, on paper, et al.
14	Physical Abuse or Harassment Bias/motivated incident	Conduct that threatens or endangers the health or safety of any person within or related to the University community, including physical abuse, threats, intimidation, harassment, or sexual misconduct. Harassment and abuse can also be related to conduct regarding social media, email, text messaging, on paper, et al.
15	Unauthorized Entry	Entering a residence hall/room in which they are not assigned without being escorted through the hall or room.
16	Burglary - (Clery violation)	The unlawful entry of a structure to commit a felony or a theft; unlawful entry with the intent to commit a larceny or felony; breaking and entering with the intent to commit a larceny; housebreaking; safecracking and all attempts to commit any of the aforementioned.
17	Violations of any of the restriction, conditions, or terms of any sanctions	Violations of any of the restriction, conditions, or terms of any sanctions resulting from a previously held disciplinary hearing or housing behavioral contract.
18	Liquor Law Violation	The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)
19	Disorderly Conduct	Disorderly conduct or loud, indecent or obscene conduct that is unwanted, and unreasonable for the area, time or manner that it occurs on University-owned or University-controlled property or at University sponsored functions.
20	Violation of Computer Use Policy	Unauthorized access and/or abuse of computer functions or equipment or any violations as outlined in the Colorado Mesa University Computer Use Policy.

21	Drug Abuse Violation	Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
22	Robbery - (Clery violation)	The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
23	Theft	He/she knowingly obtains, retains, or exercise control over anything of value of another without authorization or by threat or deception.
24	Destruction/Damage/Vandalism of Property	Destruction/Damage/Vandalism of Property is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
25	Destruction/Damage/Vandalism of Property- bias/motivated	Destruction/Damage/Vandalism of Property is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it. Bias/motivated incident is an offense against a person or property motivated in whole or in part by an offender's bias against a race, religion, disability, ethnic origin or sexual orientation.
26	Aggravated Assault	An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.
27	Arson	The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.
28	Assault	Simple Assault is an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. (Include all assaults which do not involve the use of a firearm, knife, cutting instrument or other dangerous weapon and in which the victim did not sustain serious or aggravated injuries.)
29	Larceny - Theft	Larceny - Theft is the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Larceny and theft mean the same thing in the UCR.) Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.

30	Weapon - Law Violation	The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.
31	Weapon possession	Possession of firearms or guns, replicas, ammunition, fireworks, knives, other weapons, or dangerous chemicals on campus. Non-threatening situation. Policy violation.
32	Dating Violence	The term dating violence means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship.
33	Hazing	Hazing, defined as an act which endangers the mental or physical health or safety of a student, or which destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in, a group or organization.
34	Intimidation	Intimidation is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
35	Intimidation – bias-motivated incident	Intimidation is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
36	Stalking	A person or persons engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or to suffer substantial emotional stress.
37	Violation of federal, state or municipal law	Conduct which could be viewed as a violation of federal, state and municipal law, or any other conduct not included above which adversely affects the function of the University and the pursuit of its educational purposes and objectives.
38	Domestic Violence	The term domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

39	Simple Assault - as a hate crime	Simple Assault is an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. (This includes all assaults which do not involve the use of a firearm, knife, cutting instrument or other dangerous weapon and in which the victim did not sustain serious or aggravated injuries.)
40	Motor Vehicle Theft	The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned-including joy riding.)
41	Murder/Non- Negligent Manslaughter	The willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.
42	Negligent Manslaughter	The killing of another person through gross negligence.
43	Sex Offense - Forcible	Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapacitated.
44	Sex Offense - Non-forcible	Unlawful, non-forcible sexual intercourse. This includes incest and statutory rape.
45	Weapons Policy Violation	Weapons of any kind are not appropriate to the University experience and are not allowed on campus (see weapons policy in the Maverick Guide).
46	Violation of Civil/Criminal Law or University Policies	Conduct which could be viewed as a violation of federal, state and municipal law, or any other conduct not included above which adversely affects the function of the University and the pursuit of its educational purposes and objectives.
47	Violation of University Policies	Violation of rules governing residence in University owned or controlled property.
48	Misuse of MAVcard	Misuse of student identification or sharing card with others may result in loss of card or fines.

The University views violations of the Student Code of Conduct separate from the rule of law, which govern civil and criminal behavior. The University's role in Student Code of Conduct violations is to discipline and educate students, if found responsible for a violation, and not to prosecute students. Student Code of Conduct violations may parallel civil or criminal proceedings; however, student conduct proceedings, the standards of proof required, and the discipline imposed, are not intended to mirror, or even remotely resemble, the nature or substance of criminal procedures, criminal standards of proof, or criminal penalties. In fact, proceedings under the Student Code of Conduct may be carried out prior to, simultaneously with, or following civil or criminal off-campus proceedings.

Standard of Proof

The University views violations of the Student Code of Conduct as a civil process and separate from formal legal proceedings, which govern civil and criminal behavior. Determinations of student responsibility shall be made on the basis of the preponderance of the evidence. "Preponderance of the evidence" is defined as whether it is more likely than not that a student committed the alleged violation(s). Overall, it is the responsibility of Director of Campus Safety and Student Conduct, the Campus Student Conduct Board, the Residence Life Conduct Board, or the Academic Dishonesty Committee, as the case may be, to evaluate all evidence, statements, and witnesses to ensure every effort is made to arrive at the truth.

Student Conduct Authority

Infractions of University policy governing student behavior should be handled at the first level of authority when possible. If resolution is not achieved at this level, general campus violations should be directed to the Director of Campus Safety and Student Conduct.

Violations involving the Residence Life Community Standards should be directed to the appropriate Residence Life staff member. Generally, University jurisdiction and discipline shall be limited to conduct which occurs on University premises, property owned or controlled by the University, all satellite campuses, or at University authorized functions, or that which adversely affects the University community and/or the pursuit of its objectives. In those instances where a student displays a body of evidence of poor decisions and behavior both in and outside of the classroom, such as academic dishonesty coupled with other student conduct violations, the Vice President for Student Services and the Vice President for Academic Affairs shall confer on appropriate action.

Student Conduct / Grievance Procedure

1. Any member of the University community may file a complaint against any other student ("respondent") for alleged misconduct. Allegations of misconduct should be prepared in writing and presented to the Director of Campus Safety and Student Conduct. The Director of Campus Safety and Student Conduct will provide a Notice of Alleged Misconduct to the involved student(s) and conduct an investigation into the matter. If a reasonable basis exists to support an allegation, the respondent student may dispose of the allegation(s) during the course of an Administrative Hearing with the Director of Campus Safety and Student Conduct or his/her designee. If the alleged conduct violation fits within the guidelines of a petty offense or a misdemeanor offense as described by Colorado law, the allegation(s) will be addressed by the Student Conduct Officer. If the alleged conduct violation fits within the boundaries of a felony offense as described by Colorado law or is an assault-related offense, other than a sexual assault, when appropriate a student may elect to either resolve the allegation(s) during the course of an Administrative Hearing with the Director of Campus Safety and Student Conduct, or his/her designee, or during a hearing before a Campus Student Conduct Board. The Campus Student Conduct Board is composed of six (6) members of the campus community, to include two students, two faculty members, and two staff members. Student representation on the Campus Student Conduct Board will consist of Associated Student Government Justices of the Supreme Court. Faculty representatives are appointed by the Faculty Senate and staff representatives are appointed by the Vice President for Student Services.
2. The Residence Life Conduct Board is composed of four or more residents from across campus and overseen by professional staff member of Residence Life. The Residence Life Conduct Board shall have jurisdiction to hear and resolve all complaints alleging a violation of Residence Life Community Standards other than complaints that involve allegations of petty offences, misdemeanors, and felonies, which are to be addressed by the Director of Campus Safety and Student Conduct, or complaints that involve allegations of Sexual Harassment, which are to be addressed by Campus Student Conduct Board.
3. All complaints that are based on behavior prohibited by Title IX (i.e., alleged Sexual Harassment which includes sexual harassment, sexual assault, stalking, dating violence, or domestic violence) will be

resolved by the Campus Student Conduct Board, as described in this section, with more specific procedures described above.

4. In the case of either an Administrative Hearing or a Campus Student Conduct Board hearing, all allegations and supporting witness statements, evidence, investigative reports, etc., shall be presented in advance to both the Complainant and Respondent. A hearing shall be called by the Vice President for Student Services (VPSS) in a timely fashion, with reasonable scheduling accommodations made to all involved parties. The VPSS shall also designate one member of the Campus Student Conduct Board as Chairperson for the hearing.
5. Student Conduct Hearings shall be conducted by the Campus Student Conduct Board according to the following guidelines:
 - a. Hearings normally shall be conducted in private and conducted on an informal basis. Every effort will be made to arrive at the truth and to insure a fair hearing without the appearance of a court proceeding.
 - b. Admission of any person to the hearing shall be at the discretion of the designated Chairperson of the Campus Conduct Board after consultation with all involved parties.
 - c. In hearings involving more than one accused student, the Campus Student Conduct Board, at its discretion, may permit the hearings concerning each student to be conducted separately or together, based on the circumstances.
 - d. The Complainant and the Respondent have the right to be assisted by any Advisor they choose, generally at their own expense. However, in the event that a party is unable to procure an Advisor for the hearing, the party shall notify the Title IX Coordinator at least 10 days in advance of the hearing and the University will appoint an Advisor for the party at the expense of the University. The advisor may be an attorney, friend, family member, appointed Advocate, etc. Except in the instances of the cross examination of the other party, the complainant and/or respondent is responsible for representing themselves and speaking on their own behalf. The Advisor may, however, advise the student during the hearing.
 - e. The Campus Student Conduct Board, Complainant and Respondent may call witnesses, who may be subjected to questioning by all involved parties. Pertinent records, exhibits, and written statements may be accepted as evidence for consideration at the discretion of the Campus Student Conduct Board. To the maximum extent practicable, all available and pertinent records, exhibits, proposed witnesses, and written statements shall be presented to all parties in advance of the hearing.
 - f. All procedural questions are subject to final decision by the assigned Chairperson of the Campus Student Conduct Board or, in the case of an Administrative Hearing, the Student Conduct Officer. Following the hearing, the Campus Student Conduct Board shall make a determination of responsibility on the basis of whether it is more likely than not that the Respondent violated the Student Code of Conduct. The Complainant and the Respondent shall be notified of the outcome of the hearing, including the finding of responsibility and sanctions, if any, concurrently and as reasonably soon after the hearing as possible.
6. Should a student disregard a notice to appear before the Campus Student Conduct Board or the Director of Campus Safety and Student Conduct, the hearing process will continue without the student's participation, a determination of responsibility will be made using the available information and evidence,

and sanction(s) will be imposed, as appropriate, if the student is found in violation of the Student Code of Conduct.

7. There shall be a single verbatim record - such as audio/video/written - of hearing proceedings. The record shall be the property of the University.
8. At the discretion of the Vice President for Student Services (VPSS), in extraordinary circumstances an administrative hearing may be held in lieu of a Campus Student Conduct Board (CSCB) hearing, in which case the VPSS or his/her designee shall conduct the hearing, subject to the equivalent guidelines of a CSCB hearing. Such an administrative hearing in lieu of a CSCB shall only be called for in instances whereby (1) a CSCB cannot practicably set a hearing in a reasonable time frame, and (2) material harm/damage may be experienced by one or more parties as a result.

Note(s):

If student has a disability and would like to request an accommodation to assist her/him through the discipline process, he/she may do so by informing the Director of Campus Safety & Student Conduct, the Title IX Coordinator, or the Office of the Vice President for Student Services, who will then work with Educational Access Services (EAS) to assess and accommodate the request as approved by EAS.

In the event a student decides to leave the University prior to his/her Administrative Hearing or Campus Student Conduct Board Hearing, a Disciplinary Hold shall be placed on the student record and the student will be required to attend the hearing prior to re-admittance to the University.

Sanctions

The following sanctions may be imposed upon a student found to have violated the Student Code of Conduct:

1. Warning - A notice in writing to the student that the student is violating or has violated institutional regulations.
2. Probation - A written reprimand for violation of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to be in violation of any institutional regulation(s) during the probationary period.
3. Loss of Privileges - Denial of specified privileges for a designated period of time. This can include placing a disciplinary hold on all academic records and accounts.
4. Restitution - Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
5. For violations of Residence Life Community Standards, fines may be levied for each violation and can increase in amount for repeated violations
6. Discretionary Sanctions - Work assignments, service to the University or other related discretionary assignments, reflection papers, educational group attendance, counseling, specific classes directed at correction of behavior, etc.
 - a. Restrictions:
 - Of Entry: Removal of the privilege of entering or visiting some or all areas of the campus.
 - Of Participation: Limitations on participation in specific co-curricular activities, use of certain facilities or services, or other social restrictions.
 - Of Contact: Prohibition of unnecessary and avoidable contact.
 - b. Behavior Contract – A Behavior Contract is a directive from the Director of Campus Safety and Student Conduct or Campus Student Conduct Board that details specific sanctions/conditions that the student must adhere to as a result of a finding of responsible during the course of a hearing. A Behavior Contract is established for a defined period of time. A Behavior Contract may be used as a support tool for students with previous criminal involvement who are allowed admission to the University.
 - c. Eviction - Termination of the right of a student, group or organization to space on campus. Student may forfeit tuition and fees (i.e., residence hall eviction).
 - d. University Suspension - Separation of the student from the University for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.

Student may forfeit possible refund of tuition and fees (i.e., residence hall eviction) if found responsible and suspended.

- e. University Expulsion - Permanent separation of the student from the University. University Expulsion is limited to the Campus Student Conduct Board's discretion in cases involving allegations of serious misconduct which would be a felony under Colorado law or in assault-related offenses or sexual assault. Student may forfeit tuition and fees (i.e., residence hall eviction) if found responsible and expelled.

More than one of the sanctions listed above may be imposed for any single violation. Other than University expulsion, disciplinary sanctions shall not be made part of the student's permanent record, but shall become part of the student's confidential disciplinary record, to be purged after seven (7) years.

The following sanction may be imposed upon groups or organizations:

1. Those sanctions listed above, 1 through 7.
2. Deactivation - loss of privileges, including University recognition for a specified period of time.

Citation Outcomes

The following are typical sanctions for citation-level offenses:

1. Excessive noise or other disruptive behavior.
 - a. First Citation: Admonition/Letter of warning
 - b. Second Citation: \$25 fine and meeting with Area Coordinator/Conduct Officer.
 - c. Third Citation: \$100 fine and a Hearing to consider further sanctions.
2. Actions that endanger health or safety.
 - a. Any action that endangers the health and safety of campus community members.
 - b. Obstructing hallways, fire exits or room doors, damaging exit signs, or otherwise compromising fire egress or safety equipment.
 - a. First Citation: \$100 fine
 - b. Second Violation: Conduct meeting w/ Coordinator or Conduct Officer
3. Propping locked security doors or otherwise compromising security equipment or facilities.
 - a. First Citation: \$25 fine.
 - b. Second Citation: \$50 fine and meeting w/ Coordinator or Conduct Officer
4. Possession of candles, oil lamps, incense, or other open flames (or storage of flammable materials).
 - a. First Citation: \$25 fine and immediate removal of items.
 - b. Second Citation: \$50 fine and meeting w/ Coordinator or Conduct Officer
5. Breaches of Residence Life
 - a. Unauthorized removal of furniture from lounges and other public areas.
 - i. First Citation: Admonition/Letter of warning
 - ii. Second Citation: \$25 fine.
 - iii. Third Citation: \$50 fine and meeting with Coordinator.
 - b. Unauthorized animals in residence halls
 - i. First Citation: Admonition/Letter of warning/removal of animal
 - ii. Second Citation: \$50 fine and immediate removal of animal.
 - iii. Third Citation: \$100 fine and hearing to consider other sanctions
 - iv. Fraudulent portraying of service animals will be prosecuted by law. Animal control will be contacted, and animal will be removed
 - c. Possession of prohibited appliances.
 - i. First Citation: Admonition/Letter of warning and removal of item(s).
 - ii. Second Citation: \$25 fine and immediate removal of item(s).
 - iii. Third Citation: \$50 fine, confiscation, meeting w/ Coordinator.
 - d. Unauthorized room changes or occupying both side of a room

- i. First Citation: \$100 and meeting w/ Coordinator
 - ii. Second Violation: Conduct meeting w/ Coordinator and an additional fine.
 - iii. Third Violation: Charge for all occupied spaces.
- e. Removal of window screen.
 - i. First Citation: Admonition/Letter of warning
 - ii. Second Citation: \$25 fine.
 - iii. Third Citation: \$50 fine.
- f. Smoking or using smokeless tobacco where not permitted.
 - i. First Citation: \$100 fine.
 - ii. Second Citation: Conduct meeting w/ Coordinator
- g. Incidents involving Alcohol and Marijuana – see matrix page 36 Alcohol and Drug Policy
- h. Occupying both sides of a double
 - i. First Citation: \$100 fine, 24 hours to move belongings
 - ii. Second Citation: charge for complete room

Interim Suspension

The Vice President for Student Services and/or Director of Campus Safety and Student Conduct reserves the right to temporarily suspend a student without prejudice pending the outcome of an Administrative Hearing or a Campus Student Conduct Board Hearing under the following circumstances:

1. Interim suspension may be imposed only:
 - a. To ensure the safety and wellbeing of members of the University community or preservation of University property;
 - b. To ensure the student's own physical or emotional safety and wellbeing;
 - c. If the student poses an immediate threat of disruption of, or interference with, the normal operation of the University.
2. During the interim suspension, students shall be denied access to the campus, including classes and/or all other University activities or privileges for which the student might otherwise be eligible, as determined by the Vice President for Student Services.

Administrative Withdrawal

A student may be administratively withdrawn from CMU if the University determines that the student:

1. Demonstrates ongoing behavior that is unreasonably disruptive to the normal learning processes and orderly operation of the University; and/or
2. Demonstrates behavior that endangers him/herself and unreasonably disrupts the campus community; and/or
3. Demonstrates behavior that endangers others or that creates a direct threat that may endanger others.

In the event there is evidence that the student poses an immediate threat to his or herself or others, the Student Conduct Officer or appropriate University official may impose an immediate interim suspension of the student until such time that the student issue can be handled in an appropriate manner in accordance with the Maverick Guide.

Student Appeal Rights for Sanctions

A decision reached and/or a sanction imposed by the Director of Campus Safety and Student Conduct may be appealed by either the complainant or the respondent student within (5) working days of said decision to the Vice President for Student Services. Such appeals shall be in writing and shall be delivered to the Vice President for Student Services.

Except as required to explain the basis of new evidence, an appeal shall be limited to review of the verbatim

record of the initial hearing and supporting documents for one or more of the following purposes:

1. To determine whether the original hearing was conducted fairly in light of the charges and evidence presented, and in conformity with prescribed procedures giving the complaining party a reasonable opportunity to prepare and to present a rebuttal of those allegations;
2. To determine whether the decision reached was based on substantial evidence, that is, whether the facts in the case were sufficient to establish that it was more likely than not that a violation of the Student Code of Conduct occurred;
3. To determine if the sanction(s) imposed were appropriate given the violation of the Student Code of Conduct which the student was found to have committed;
4. To consider new evidence, sufficient to alter a decision, or other relevant facts not brought out in the original hearing, because such evidence and/or facts were not known to the person appealing at the time of the original hearing;

All sanctions will be considered in full effect during the appeal process; that is, students will be expected to abide by all sanctions even if the student has appealed his or her sanctions.

In instances where the VPSS has a conflict, he/she shall designate another appellate officer from the university's executive management team (e.g., the Vice President for Academic Affairs, the Vice President for Finance and Administration, etc.) to determine the appeal.

Interpretation and Revision

Any question of interpretation regarding the Student Code of Conduct shall be referred to the Vice President for Student Services or his/her designee for final determination.

It is reasonable to expect that some students will not agree with established policies. Means to implement change are available to students via student government representation and/or formal proposals for policy change to the University Administration. However, until a particular policy is administratively altered, students are responsible to abide by published policies or risk being held accountable for misconduct. The Student Code of Conduct shall be reviewed at least once every year under the direction of the Vice President for Student Services or his/her designee.

A Resolution Concerning Expectations Regarding Safety, Violence, Intimidation, Abuse and Discrimination at Colorado Mesa University

WHEREAS Colorado Mesa University values the free exchange of ideas among students, faculty, staff and members of the community on each of its campuses; AND

WHEREAS Colorado Mesa University embraces its role as the cultural hub of western Colorado, bringing together individuals from diverse backgrounds and interests to participate, foster, and promote a balanced exchange of civil dialogue; AND

WHEREAS Colorado Mesa University constantly strives to nurture a respectful, inclusive, physically and emotionally safe campus culture free of violence, physical or verbal abuse, intimidation or discrimination, regardless of age, race, ethnicity, religion, gender, or sexual orientation; AND

WHEREAS victims and witnesses of violence, intimidation, abuse and discrimination may be reluctant to seek assistance or report such instances for fear of retaliation or further discrimination; AND

WHEREAS students enrolled at Colorado Mesa University share a responsibility with faculty, staff and other members of the campus community to uphold the highest possible standards of civil and ethical conduct,

promote a culture of respect and inclusiveness, and model thoughtful approaches to difficult issues by protecting free and open discussion, the right to due process, and an expectation that all members of the campus community will be held accountable for both words and actions; AND

NOW THEREFORE BE IT RESOLVED THAT THE COLORADO MESA UNIVERSITY BOARD OF TRUSTEES condemns in the strongest terms possible any act of violence, intimidation, verbal or physical abuse or discrimination on each of its campuses and in the communities which we serve. Further, the Board of Trustees calls upon each member of the campus community—students, faculty, and staff—to embrace a culture of respect and inclusiveness and to report immediately, through the Crime Stoppers hotline for confidentiality if deemed necessary, any acts of violence, intimidation, abuse or discrimination, suffered or observed, immediately in accordance with the CMU employee handbook, the CMU student code of conduct, and/or applicable local, state, or federal laws.

ADOPTED AND APPROVED on this the 17th day of August, 2012.

University Life

Colorado Mesa University boasts more than 100 student clubs and organizations that students may join. Successful students are not only committed to their academics; they are also engaged in the life of the community outside of the classroom. We encourage all students to take part in the numerous programs, events, clubs and organizations here at Colorado Mesa University.

Enhancing academic studies with involvements outside the classroom can enable a student to meet new people, earn better grades, and become more marketable to potential employers. Being actively involved in campus life will make the college experience transforming and memorable.

Associated Student Government – University Center (asg@coloradomesa.edu)

The Associated Student Government (ASG) is the representative body and official voice for the students of Colorado Mesa University. Meetings are open to all students. Seats on the ASG consist of student elected school representatives.

The ASG meets on a weekly basis. Student representatives on the ASG have the opportunity to represent student opinions to the college, to work with campus affairs, and to organize programs and activities.

Campus Design Studio – University Center ([cgs@coloradomesa.edu](mailto:cds@coloradomesa.edu))

Campus Design Studio (CDS) is a student-staffed, full-service graphic design studio. Student Clubs, Organizations and Departments may contract with the CDS to design posters, brochures, certificates, invitations, logos and other print items.

Club Advisory Board – University Center (cab@coloradomesa.edu)

Students are encouraged to become active participants in the clubs and organizations of their choice or start a new one! We offer academic-based clubs, religious clubs, special interest clubs and more! For current listing of all the officially registered clubs on campus visit the Presence app in MAVzone. Students can also register a new club on the “Organization Registration” page on Presence if we do not currently offer a club that meets their interests.

Greek Life – University Center (970-248-1111)

Sororities and fraternities offer students experience in leadership development, scholarship, social interaction, philanthropic opportunities, and lifelong friendships. CMU has 2 Sororities (Alpha Sigma Alpha & Gamma Phi Beta) and 2 Fraternities (Kappa Sigma and Theta Xi.). Each group offers a friendship and comradery that will last beyond graduation.

Intercollegiate Athletics

There is no charge for students to attend Colorado Mesa University regular season athletic events. They must present their Colorado Mesa University MAVcard at the gate to gain entrance. To join an athletic team, check with the head coach of that sport.

Intramural and Club Sports

(970-248-1591) Intramural Sports (intramurals@coloradomesa.edu)

(970-248-1115) Club Sports

CMU offers structured competitive and social opportunities in a variety of individual and team sports. Intramural sports are free and compete against students within the CMU community. We currently offer: indoor and outdoor soccer, indoor and sand volleyball, softball, spike ball, basketball, ultimate Frisbee, arena and flag

football, tennis, racquetball, corn hole, spikeball, dodgeball and battleship.

Club Sports have a membership fee and compete against other institutions. We currently offer basketball, baseball, bowling, bass fishing, cycling, fencing, hockey, lacrosse, rugby, sand and indoor volleyball, soccer, softball, swimming, tennis, ultimate Frisbee, water polo, x-country, downhill kayaking, paintball, trap and skeet shooting, rodeo, alpine and Nordic skiing.

Criterion – University Center (criterion@coloradomesa.edu)

Since 1931, the *Criterion* has been the news voice of Colorado Mesa University. The *Criterion*, a weekly publication, is student- run and student-supported. Students and staff are encouraged to submit items of interest for possible publication.

Cultural Inclusion Council – University Center (culturalinclusioncouncil@coloradomesa.edu)

The student-led Cultural Inclusion Council (CIC) strives to promote inclusion and foster a sense of belonging on campus and in the surrounding community by connecting students to support services and creating opportunities for people to connect cross-culturally through events, education, and open respectful dialogue. The CIC is made up of seven multi-cultural groups: Black Student Alliance, Genders and Sexualities Alliance, Ho’olokahi Polynesian Alliance, Asian Student Alliance, International Student Alliance, Latino Student Alliance, and Native American Student Association. The CIC alliance offices are located on the second floor of the University Center in the Student Life Office.

KMSA – University Center (kmsa@coloradomesa.edu)

KMSA-FM is student managed and operated. The station is on air 24 hours a day, seven days a week and 365 days a year at

91.3 FM. All students are welcome to become part of KMSA and work in underwriting, news, sports, music, or become on- air personalities. Working at KMSA provides staff members the skills and experiences demanded of professional broadcasters and in serving the public interest.

CMU TV – Escalante Hall (cmu-tv@coloradomesa.edu)

CMU TV is student managed and operated. The station creates, develops, promotes, films and edits the content. Ranging from ASG debates to CMU sporting events or large-scale Student Life events, CMU TV is involved in several aspects. CMU TV has been operating as a club for the past several years and was approved as a student fee funded organization in the Fall of 2016. The staff invites all students to join, whether interested in creating content, serving as on-air talent, or just intrigued by TV broadcasting, head by the studio located on the 1st floor of Escalante Hall.

Horizon Magazine – University Center

Horizon Magazine is a full-color student magazine produced at least once each semester by CMU students. Horizon is a general interest magazine that contains feature articles and photography of the people, places and events that make up the community. Two thousand copies are distributed around campus and many other locations in Grand Junction. The magazine has expanded its reach by creating a full website, containing the content from each issue. For the past three years Horizon has been awarded the Society of Professional Journalist’ Mark of Excellence Award for best overall student magazine in Region 9.

Literary Review – Escalante Hall (literaryreview@coloradomesa.edu)

The Literary Review, the campus prose, poetry, and visual/graphic art magazine, publishes the best of student works each spring. Since it began publication in 1972, the Review has won many regional awards for its

content and format. The staff invites all students to submit short stories, poetry, non-fiction essay, and art to the juried magazine for possible publication.

Programming Activities Council (PAC) – University Center (pac@coloradomesa.edu)

The Programming Activities Council is a student-run organization that brings high-quality entertainment to campus to enrich the lives of students outside the classroom. PAC programs include concerts, comedians, late-night programming, movies, Welcome Week, Homecoming, and much more.

MAVrides – University Center (970-248-2222 or mavrides@coloradomesa.edu)

MAVrides is a free designated driver service offered for all Colorado Mesa University students. It is confidential and non-judgmental. Operating hours are Thursday through Saturday nights from 9:00 PM to 3:00 AM whenever the fall and spring semesters are in session. Call 970-248-2222 during operating hours for a ride.

Rowdy Wranglers – University Center (rowdywranglers@coloradomesa.edu)

The Rowdy Wranglers is an organization that allows students and the grand valley to interact with the heaviest animal ran in all of the NCAA. Students a part of the organization learn about agriculture and care of a 1700lb steer along with having the opportunity to showcase him at CMU events.

Sustainability Council (sustainabilitycouncil@coloradomesa.edu)

The Sustainability Council works to introduce sustainable practices through education and student-led initiatives in order to inspire Colorado Mesa University faculty, staff, and students to celebrate and protect the Earth and its resources. We aim to cultivate a campus-wide culture that values our public lands, reduces our impacts, and celebrates sustainable advancements on an individual and community-wide scale. The Sustainability Council also has a composting facility and garden on the CMU Tech campus.

Chicago Statement

Colorado Mesa University supports the freedom to debate and discuss the merits of competing ideas. Without the fermentation of such debates, we will cease to flourish – culturally, socially, and individually. We do not exist to shield each other from offensive and uncomfortable ideas. Rather, our purpose in learning at the university level is to support free speech so that we can work through the problems and structures that have deeply defined us in the past. Free speech is the best path forward to solving our problems. Visit our website for more information on free speech and civil discourse: <https://www.coloradomesa.edu/free-speech/index.html>.

Montrose Campus, Colorado Mesa University

(970) 249-7009

The Montrose campus of Colorado Mesa University is a growing and thriving part of the Colorado Mesa system. With over 300 students currently enrolled in certificate, associate, and bachelor degree completion tracks, general education classes and selected upper division classes, Colorado Mesa Montrose is a prime higher education hub for students in southwestern Colorado.

With the growth of CMU Montrose, providing quality student services has been of great importance. The staff of the Montrose campus ensures many services are made available to students.

CMU Montrose Campus

Office Hours: Monday – Thursday, 8:00 a.m. – 7:00 p.m. Friday 8:00 a.m. – 5:00 p.m.

Phone: 970-249-7009

Fax: 970-249-2579

Web: coloradomesa.edu/montrose

Services available at CMU Montrose Campus

- **Academic Advising.** The staff of CMU Montrose campus is well-versed in all the programs offered by CMU. Students may schedule appointments to meet with a staff member to receive assistance in scheduling classes, navigating programs, and fulfilling degree requirements.
- **Testing Center.** A staff member from the Testing Center visits the Montrose campus on a weekly basis to provide proctored testing services, including Accuplacer testing and testing for online classes.
- **Tutorial Learning Center (TLC).** The TLC is a FREE academic service for all CMU students. Tutors are available at the Montrose Campus; check out the website for the Montrose schedule: www.coloradomesa.edu/tutoring or call (970) 248-1392.
- **Educational Access Services (EAS).** EAS offers support to students needing academic accommodations who attend classes at the Montrose Campus. Contact EAS 970-248-1856 or eas@coloradomesa.edu to make arrangements to meet in person or virtually to determine appropriate services.
- **Library.** Working on a paper and need assistance? Tomlinson Library is available online and they will send the requested materials to the Montrose Campus within a few short days. You can also instant message a librarian; visit the website at coloradomesa.edu/cmulibrary for resources or to message a librarian.
- **Financial Aid Counseling.** The Montrose Campus staff can offer limited assistance with financial aid. For specific questions regarding your aid, call the Financial Aid office at (970)-248-1396 – be sure to have your student ID number available.
- **Fitness Center.** The Montrose Campus now has their own fitness area for students! It includes four cardio machines and other strength and stretch equipment to offer a full body workout.
- **Career Counseling.** A career services staff member visits with Montrose campus students bimonthly, conducting various workshops (e.g., resume writing, major exploration, interview preparation, career planning).
- **Associated Student Government.** A Montrose Campus student represents the student body by serving in a senator position with the Associated Student Government (ASG). The ASG senator meets frequently with fellow Montrose students and also participates in ASG activities/meetings on the main

campus. The ASG representatives meet each semester on the Montrose campus and welcome student participation, as well as student concerns.

Student Accounts

Student account transactions area all completed online. The Montrose campus office is not able to accept payments.

Drug or alcohol counseling, treatment, rehabilitation or re-entry programs are available to students and/or employees through the following resources:

Montrose Regional Health
800 South 3rd
Montrose, CO 81401
(970) 249-2211

Axis Health System – Montrose
605 Miami Road
Montrose, Colorado 81401
(970) 252-3200

CMU TECH, formerly Western Colorado Community College – Bishop Campus (970) 255-2670

CMU Tech, primarily located at the Bishop campus of Colorado Mesa University is a growing and thriving part of the Colorado Mesa system. With over 2000 students currently enrolled in certificate, associate of applied science, selected general education classes and significant non-credit classes CMU Tech provides state-of-the-art career and technical education that meet the professional education needs of western Colorado's residents. CMU Tech is a prime higher education hub for students in western Colorado.

With the growth in technical degrees and certificate programs, providing quality student services in a professional and supportive environment has been of great importance. The staff ensures services are made available to students.

CMU Tech – Bishop Campus

Office Hours: Monday – Friday, 8:00 a.m. – 5:00 p.m.

Phone: (970) 255.2670

Fax: (970) 255-2550

Services available at CMU Tech– Bishop Campus

- **IRIS – Integrated Resources for Information and Solutions.** Student Services in Building B is the one stop for all student business support and help. Students may schedule appointments or drop by the office for help. Services include (but are not limited to):
 - **Academic Advising.** Advisors are available every weekday for academic planning, schedule building, major declaration, and more.
 - **Financial Aid.** Get help completing a FAFSA, as well as understanding and accepting financial aid.
 - **Student Accounts.** Advisors can help students find and understand their bill, set up payment plans, as well as accept cash or check tuition payments.
 - **Financial Counseling.** Student can get help with outstanding balances and/or plan for financial planning for future semesters.
 - **Policy Questions.** Advisors can assist students in understanding different academic and institutional policies, forms, etc.
 - **Questions.** Advisors know answers or at least know what to ask. With questions, Ask IRIS.
- **Testing Center.** All CMU Tech students have access to the Testing Center located at the main CMU campus.
- **Tutorial Learning Center (TLC).** The TLC is a FREE academic service for all CMU students. Tutors may be available at the Bishop Campus if the demand is present. Please call (970) 255-2670 with requests for tutoring.
- **Educational Access Services (EAS).** EAS offers support to students needing academic accommodations who attend classes at the Bishop Campus/CMU Tech. Contact EAS 970-248-1856 or eas@coloradomesa.edu to make arrangements to meet in person or virtually to determine appropriate services.
- **Library.** Working on a paper and need assistance? Tomlinson Library, located on the CMU campus, is available to all students and provides support online and as well as in person. Students can meet with a librarian on-site or online. You can also instant message a librarian; visit the website at coloradomesa.edu/cmulibrary for resources or to message a librarian.
- **Career Counseling.** CMU Career Services is available to CMU Tech students looking for help regarding resume writing, interview skills, and job searches. Students may work with Career Services in the

University Center on the CMU campus, or arrange to meet with a representative on the CMU Tech campus.

- **Associated Student Government.** All college students enrolled at CMU Tech are represented by the Associated Student Government (ASG). The ASG representatives meet each semester on the CMU Tech - Bishop campus and welcome student participation, as well as student concerns.

Drug or alcohol counseling, treatment, rehabilitation or re-entry programs are available to students and/or employees through the following resources:

CMU Student Wellness Center
(970) 644-3740 1060
Orchard Avenue, Suite N Grand Junction, CO 81501
www.coloradomesa.edu/studentservices/clinic